

*Approved*  
Delta County Airport Advisory board  
January 12, 2011-3:00 p.m.  
Minutes

The meeting was called to order by acting Chair Brian Herioux at 3:00pm in the Airport conference room.

I. ROLL CALL

PRESENT: Herioux, Holm, Johnson, Kwarciany, Moyle,

ABSENT: Micheau, Skradski

OTHERS PRESENT: Connie Ness, Nora Viau

II. APPROVAL OF AGENDA: Moved to approve the agenda of January 12, 2011 by Kwarciany and supported by Moyle. Herioux proposed moving the meeting time discussion before the elections. MOTION including change CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Kwarciany and supported by Moyle to approve the December 8th, 2010 minutes. MOTION CARRIED UNANIMOUSLY.

IV. ELECTION OF CHAIRMAN: Kwarciany nominated Brian Herioux to Chair the Delta County Airport Advisory Board. Moyle supported the motion. Kwarciany motioned to close nominations supported by Moyle and MOTION CARRIED UNANIMOUSLY.

V. ELECTION OF VICE CHAIRMAN: Herioux nominated Anderson-Skradski as Vice-Chairman and Holm supported the nomination. Herioux motioned that nominations be closed supported by Holm and MOTION CARRIED UNANIMOUSLY.

VI. COMMUNICATIONS RECEIVED/SENT

VII. REPORTS:

A. Manager's Report - Attached

a. Finances: Dec. County Budget Status – One quarter through the year and the total budget figures are on target. Ness also updated the board on the Special Capital Account #287 that has a balance of \$19,726.48.

- The Renzone Acct. (Roland) with a balance of \$50,648.92. And the Passenger Facility Charge Acct.(PFC) with a balance of \$28,720.87.
- b. Customer Service:
    - 1. Enplanements and Fuel Gallons sold were discussed.

VIII. OLD BUSINESS:

- a. Job-Operations Specialist position – addressed in manager’s report.
- b. Airport Manager’s job description – tabled until next meeting to allow new members time to review.

IX. NEW BUSINESS:

A new meeting time was discussed. Moyle made a motion to change the meeting time to the second Monday of the month at 6:45 AM. Motion was supported by Holm and MOTION CARRIED UNANIMOUSLY.

X. PUBLIC COMMENT: None

ADJOURNED: Meeting adjourned at 3:50.

Respectfully Submitted by:  
Connie Ness, Airport Manager

Brian Herioux, Board Chair