

approved
Delta County Airport Advisory board
April 18, 2011-6:50am.
Minutes

The meeting was called to order by chair Herioux at 6:50am in the Airport conference room.

I. ROLL CALL

PRESENT: Herioux, Holm, Johnson, Kwarciany, Schwab, Skradski

ABSENT: Moyle

OTHERS PRESENT: Connie Ness

II. APPROVAL OF AGENDA: Moved by Kwarciany to approve the agenda of April 18th, 2011 seconded by Skradski. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Skradski and supported by Johnson to approve the March 21st, 2011 minutes. MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS RECEIVED/SENT

- a. Wildlife Hazard Management Plan (WHMP)/e-mailed 3/21. This is part of the Airport Certification Manual (ACM) approved by the FAA.
- b. March 30th e-mail Re: Jet Service

V. REPORTS:

- A. Manager's Report – Attached
 - a. Finances: March County Budget Status – March is the half year mark. The airport appears to be close to 50% on income and 50% on expenses. This should be a good sign as higher expense occurs during the winter and income generally improves for summer months. Payroll line items will need adjustments as we have had extra overtime due to sick leave (recovering from surgery) and training requirements for the new hire.
 - b. Customer Service: Enplanements and Fuel sold were discussed and are doing okay.

VI. OLD BUSINESS:

- a. Airport Manager's job description – Holm will check on status at the next county personnel committee meeting.
- b. BAH – continuing work on ideas

VII. NEW BUSINESS:

Preparation of 2012 Budget getting underway. Ness has been meeting with Department Heads who will work with the county to find ways of balancing the general fund budget. The Airport Advisory board is tasked to work on the airport budget. Holm, Herioux, and Skradski have expressed interest in working as a committee to go through the budget.

VIII. PUBLIC COMMENT:

Jerry Coppock brought up the use of firearms on the airfield. The airport's Wildlife Hazard Management Plan specifically allows for termination of certain wildlife, deer, in emergencies. With the continuation of the fence project and use of the alternate method of driving the deer off the field we would use firearms as a last resort.

NEXT MEETING: May's meeting canceled with the intent to have budget committee meetings prior to the June 13th meeting. Ness will keep everyone posted should the need arise for an earlier meeting.

ADJOURNED: Motion to adjourn made by Holm, and supported by Johnson.
MOTION CARRIED UNANIMOUSLY. Meeting adjourned at 8:00am.

Respectfully Submitted by:
Connie Ness, Airport Manager

Brian Herioux, Board Chair