



3300 Airport Road
Escanaba, MI 49829
Kelly Smith, Manager
Administration: (906)786-4902; Fax: (906)786-2583
ksmith@deltacountymi.org www.deltacountymi.org/airport

Brian Herioux, Chairman Dee Dee Anderson Skradski, V-Chair Airpt Brd David Moyle, Cty Brd Rep
Patrick Johnson, Cty Brd Rep Will Carne, Airpt Brd Vickie Schwab, Airpt Brd Brian Belmonti, Airpt Brd

Delta County Airport Advisory board
November 16, 2015 8:00 a.m.

APPROVED

- I. ROLL CALL: The meeting was called to order by Chairman Herioux at 8:10 am

PRESENT: Herioux, Carne, Schwab, Anderson-Skradski and Johnson

ABSENT: Moyle, Belmonti

- II. APPROVAL OF AGENDA: Moved to approve the agenda of November 16, 2015 by Anderson-Skradski and supported by Carne. MOTION CARRIED UNANIMOUSLY.

- III. APPROVAL OF MINUTES: Moved to approve the Sept 24, 2015 minutes as presented by Anderson-Skradski, seconded by Johnson. MOTION CARRIED UNANIMOUSLY.

- IV. PUBLIC COMMENT ON AGENDA ITEMS: None

- V. MANAGERS REPORTS:

A. AIP Grant – All paperwork is complete and our carrier over amount for next year's projects is approx \$500,000. We are looking at a total for 2016 around \$1,500,000.

B. Airport will be hosting our Certification Inspector Gordon Howard on November 23 - 25 for the airport's yearly inspection.

C. Van Rooy hangar was named, and sign is up. The cost of the sign was \$2,304. and this including installation. Looks great. Lee and Barb Van Rooy were absolutely thrilled, appreciative and thanked all involved.

D. New Hire:

1. Airport Personnel Committee went through resumes and interviewed 9 individuals have offered the job to Jon Kell. He is currently going through the County new hire process. Start date expected is November 30, 2015.
2. 2nd New Hire Request: Smith handed out a information report requesting the Airport Advisory Board recommend to the County Board to hire another Ops Staff employee to replace John Weber when he retires. After discussion Carne motioned to recommend the 2nd new hire to the County Personnel Committee then to the County Finance Committee then to the County Board. This way all are involved in the decision and have made their committee recommendations to the full County Board. Motion seconded by Anderson-Skradski. MOTION CARRIED UNANIMOUSLY. Smith will send on the recommendation to Administrator Bergman.

E. Smith handed out the comment letter sent to the State of Michigan Aeronautics Air Service Committee regarding the Policy Plan for Michigan Air Service. The Committee has tabled the vote until they can receive any more comments through December 30, 2015 and then will hold more discussions and a possible vote at their January 2016 Commission meeting. The 9 EAS airports in the State will be having a conference meeting discussing more information and send on to Commission

F. Finances:

- a. Budget status for thru October 2015 was presented and discussed
- b. Customer Service: Enplanements and Fuel Gallons sold – thru October 2015

VI. OLD BUSINESS:

1. New hangar construction: No new information. Building four, bids out after board meeting in January 2016. Request for Smith to provide the board with new map and layout of where they will be, for a better understanding of the GA Hangar area.
2. Smith also informed Board Valley Med might be leaving the Airport, building their new facility at the hospital by July 2016. They have paid hangar rent through June 30, 2016 already. Smith has spoken to them and requested knowing plans as they happen and kept in the loop because of the hangar project; the Airport does not want to build 4 new ones and end up with other space available to rent.

VII. NEW BUSINESS:

A. 100LL Bulk Sale Policy: Smith handed out a policy draft of selling 100LL and Jet fuel at a 500 gallon bulk purchase. The Airport in the past has sold in bulk of 1,000 gallons. That has become too much fuel to purchase from 100LL users because of the time it takes to use up the inventory. After discussion, Anderson-Skradski motioned to accept the new policy of 500 gallons for a bulk purchase as written, seconded by Carne. MOTION CARRIED UNANIMOUSLY.

VIII. RENZONE UPDATE

A. Strategic Planning session for the Steering Committee is still being worked on. Allan Barr was our contact to do the planning session through his company; now is involved with projects in Manistique, and might need to find someone else. More info to follow.

IX. EDA/CHAMBER UPDATE

A. Schwab gave update on Events, and economic development news happening in the County: Restaurant in Garden, Nahma Township Save the Burner Project, New Knife Company, Wells Township infrastructure needs focus group, Escanaba Power Plant sale to local business owner, Dollar General opening in Rapid River, Verso hiring new Director of Communications and new Human Resources Director, Chamber Annual Dinner, Marble Webster Day declared by State of Michigan – November 15th,

County Wind Zoning Update and Upper Hand Christmas Time Beer is out and oats from the Upper Peninsula were used in the making of this beer.

X. PUBLIC & BOARD MEMBER COMMENTS: None

XI. ADJOURNED: Meeting adjourned at 9:20 a.m.

Next Board meeting is January 11, 8:00 a.m.

HAPPY THANKSGIVING AND MERRY CHRISTMAS TO ALL!

Respectfully Submitted by:



Kelly Smith, Airport Manager



Brian Herioux, Board Chair