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Brian Herioux, Chairman Dee Dee Anderson Skradski, V-Chair Airpt Brd David Moyle, Cty Brd Rep
Patrick Johnson, Cty Brd Rep Will Carne, Airpt Brd. Vickie Schwab, Airpt Brd. Brian Belmonti, Airpt Brd

Delta County Airport Advisory board

July 11, 2016 8:00 a.m.

Approved Minutes

- I. **ROLL CALL:**
PRESENT: Johnson, Moyle, Anderson-Skradski, Carne, Belmonti and Manager Smith
ABSENT: Schwab and Herioux

- II. **APPROVAL OF AGENDA:** Moved by Johnson and seconded by Moyle to approve the agenda. MOTION CARRIED.

- III. **APPROVAL OF MINUTES:** Moved by Moyle and seconded by Johnson to approve the minutes of May 5, 2016. MOTION CARRIED. .

- IV. **PUBLIC COMMENT ON AGENDA ITEMS:** None

- V. **MANAGERS REPORTS:**
 - A. FAA Projects:
 1. Localizer Bldg Replacement Project started June 7 and completed June 16
 2. MALSR Project restarts on July 8th, because of material problem.
 - B. AWOS New construction will start August 8th 2016
 - C. JET FUEL: Smith discussed the new problems with the use of Jet Fuel by Skywest Airlines. Green Bay Fuel Farm is closed indefinitely because of malfunction. Repair or replacement is being discussed, and no future date of reopening at this time. Skywest is now purchasing less fuel because of the cost they have to pay from other refineries/farms. If they are in need of purchasing they now want almost a week notice and we don't have the luxury of being able to foresee that far into the future. Smith proposed changing the new structure of fuel sales to the commercial airline. Based on the loss of revenue because of lack of fuel sales to the airlines (we only receive a flowage fee of \$.23 per gallon pumped), the airport will now start charging the airlines 30% less off the current posted retail price. The Airport administration will also do all the fuel purchasing for the fiscal year.
 - D. FAA Reauthorization Bill – extended until July 15, 2016. Both sides have different views regarding what to be funded. EAS doesn't seem to be in jeopardy. EAS contract will expire December 31, 2016. US DOT will soon rebid our airport.
 - E. Smith gave information regarding Operations Staff FAA required and recurrent training: Fire Training took place for all 6 Operations Staff in Marquette May 25, 26 and 27th, and September 21 and 22, 2016 2 yr FAA Fuel Fire Safety training will take place in Escanaba. Wild Life training will also happen in Escanaba in September.

F. Insurance: Smith discussed the Airport Insurance Inspection and recommendations.

G. Finances and Customer Service:

1. Budget Status ending June 2016 was discussed.
2. Enplanements/Fuel Gallons sold were discussed.

VI OLD BUSINESS:

1. Hangar Construction: No issues, and project moving forward
2. Honor Flight Update – May25, 2016. No issues, and all was great. Next Honor Flight is September 21, 2016

VII RENZONE UPDATE: None

VIII EDA/CHAMBER UPDATE: None

IX NEW BUSINESS:

- A. Sky Diving at Airport – Saginaw Bay Sky Divers July 23 & 24th, 2016. Airport Marketing in Face Book page for participants. Same day as Upper Hand Backyard BBQ.
- B. Smith requested approval to attend the MAAE Fall Conference in Gaylord at Tree Top Resort. Moved by Johnson and seconded by Anderson to approve conference travel to MAAE Fall Conference for Smith. MOTION CARRIED UNANIMOUSLY. Smith also reminded board that 2017 MAAE Fall conference will be held in Delta County, at Chip-Ins Island Resort with activities being held in Escanaba, Lake Michigan (possible) etc.
- C. Request to change Sept meeting to Sept 26, 2016. Moved by Moyle and seconded by Anderson to move meeting to September 26. MOTION CARRIED UNANIMOUSLY
- D. BAH July 27th, will be held in Gladstone “A Taste of Gladstone” and co-sponsored by Commissioner Johnson’s business Atlas Chiropractic.

X PUBLIC & BOARD MEMBER COMMENTS: None

XI ADJOURNED: Meeting adjourned at 9:05 a.m.

Next Board meeting is September 26 , 2016, 8:00 a.m.

Respectfully Submitted by:



Kelly Smith, Airport Manager



Brian Herioux, Board Chair