

DELTA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
JUNE 10, 2008

Members present: Donald Spodeck, Tom Brayak, Dave Nordin, Tom Rymkos, David Rivard, Peter Van Steen, Jake DeGrand, Gary Olsen, and Mark Nelson

Others present: Joe Erickson

1. The meeting was called to order at 6:00 p.m. by Dave Rivard. Dave presented information about the Authority, Brownfields, and the recent EPA grant award of \$200,000 for hazardous assessments and \$200,000 for petroleum assessments. Dave remarked that Flo McCormack of the MAC was instrumental in having the County be successful in receiving the EPA grant. Nine members have been appointed to the Authority by the County Board with staggering terms with the first appointments ending June 1, 2009:

Name	Term
Donald Spodeck	1
Tom Brayak	2
Dave Nordin	3
Tom Rymkos	3
David Rivard	2
Peter Van Steen	1
Jake DeGrand	1
Gary Olsen	2
Mark Nelson	3

2. MOTION BY TOM RYMKOS, SECONDED BY GARY OLSEN TO ELECT TOM RYMKOS AS CHAIRPERSON; MOTION CARRIED.
3. MOTION BY DAVID NORDIN, SECONDED BY DON SPODECK TO ELECT TOM BRAYAK AS VICE-CHAIRPERSON; MOTION CARRIED.
4. MOTION BY DAVE RIVARD, SECONDED BY DAVE NORDIN TO ELECT MARK NELSON AS SECRETARY/TREASURER; MOTION CARRIED.
5. MOTION BY TOM RYMKOS SECONDED BY DAVE NORDIN TO APPOINT PETER VAN STEEN AS GRANT MANAGER; MOTION CARRIED.
6. OTHER ITEMS
 - a. Joe passed out the approved EPA grant work plan for review and discussed the Brownfield Redevelopment Authority's role with the

grant activities. One of the first items will be to request for qualifications from consulting engineers, it was suggested that UP firms be contacted. Discussion on community outreach activities; members may be attending meetings of other groups to explain the Authority and the brownfield activities. Members need to be aware that the Authority is a public body and subject to the Michigan Open Meetings Act and meetings will need to be posted in accordance with the act requirements. If there is a possibility that a majority of members may attend a specific meeting then the meeting will be posted. Authority members will be involved with prioritizing the site to be selected for assessments. Prioritizing could include such potential economic development, elimination of public nuisance and public benefit. Discussion on the duties and roles of the brownfield authority. T. Rymkos inquired if there are bylaws for the Authority; bylaws will be developed for review and consideration of the members. MOTION BY TOM BRAYAK, SECONDED BY DON SPODECK TO AUTHORIZE THE COUNTY ADMINISTRATION TO SOLICIT REQUEST FOR QUALIFICATIONS FROM ENGINEERING AND CONSULTANTS; MOTION CARRIED.

- b. Discussion on establishing regular meeting schedule. Dave suggested meeting with Flo McCormack from MAC to have a training session on Brownfield Authority and brownfields, possible dates are July 22 o 23. Joe will check with Flo as to what dates she will be in the area. The consensus was the regular meeting schedule would be the 2nd Tuesday of each month at 6:00 p.m. at the county courthouse; other locations may be considered. T. Rymkos suggested the meetings open with the Pledge of Allegiance.
- c. P. Van Steen will develop Site Nomination Forms to be used to solicit information about possible brownfield sites. Information to be collected will include common name, location, past uses potential uses and map of site location and sketch of area.
- d. Names and phone numbers of Authority members will be sent to Authority members and the date when Flo is available. Agendas will be mailed about 2-3 days prior to the meeting. The general email address for the Brownfield Authority is brownfield @deltacountymi.org.

7. MOTION BY DAVID NORDIN, SECONDED BY GARY OLSEN TO ADJOURN AT 7:59 P.M.; MOTION CARRIED.

Submitted by Peter Van Steen