

MEETING MINUTES

DELTA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY Wednesday, February 18, 2009

Members present: Tom Rymkos, Gary Olsen, Dave Rivard, Larry Grimsby, Don Spodeck

Members Absent: Tom Brayak, Mark Nelson

Director: Peter Van Steen

Public: Joe Erickson, Dennis Bittner, Flo McCormack

1. The meeting was called to order at 6:32 p.m. by Chairman Tom Rymkos in the Circuit Courtroom of the Delta County Courthouse. A quorum was present.
2. The Pledge of Allegiance was recited.
3. MOTION BY D. RIVARD, SECONDED BY G. OLSEN TO ACCEPT THE AGENDA AS PRINTED; MOTION CARRIED.
4. MOTION BY D. RIVARD SECONDED BY D. SPODECK TO APPROVE THE MINUTES OF THE PREVIOUS MEETING; MOTION CARRIED.
5. Flo commented that there might be a generous amount of money from EPA because of the stimulus bill. The money may be available earlier than next fall. Flo will keep us apprised. The money could help the county with the old Escanaba River Bridge project. There was some discussion on asking for more assessment funds; such a request would be made after a substantial amount of the current grant funds has been expended.
6. P. Van Steen reported the first Quarterly report was sent to EPA and was approved. Joe Erickson mentioned the requested funds were received by the county within 3 days of submitting the request. Flo will be providing us with a database spreadsheet to track expenditures related to the grant. She will have the spreadsheet for the next meeting.
7. Unfinished Business
 - A. Dave Rivard informed the Authority that a group is going to Washington, D.C. to visit with Stupak, Levin and Stabenow to discuss projects in Delta County and discuss upcoming programs that would benefit Delta County. The Escanaba River Bridge will be brought up.
8. New Business
 - A. An Agreement for Assessment Services has been developed between the Authority and Bittner Engineering and ECT. It was mentioned that if Authority members wish to visit specific sites, such visits need the permission of Bittner/ECT and need to be coordinated with Bittner/ECT. Flo mentioned that

the contract gives authority to the director (Peter Van Steen) of authorizing change orders.

Several changes were suggested in the text of the contract as prepared:

In section 3 Legal Requirements paragraph A:

“... agent’s or employee’s negligence and intentional reckless conduct in the performance of this contract.” be changed to “...agent’s or employee’s negligence, intentional conduct or reckless conduct in the performance of this contract.

In section 14 Conflict of Interest the word “to” was added to the phrase “... regards to work being conducted or be conducted in accordance with this Agreement ...” to read “... regards to work being conducted or to be conducted in accordance with this Agreement ...”

MOTION BY L. GRIMSBY, SECONDED BY D. SPODECK TO ACCEPT THE AGREEMENT WITH THE CHANGES NOTED; MOTION CARRIED.

The contract will be signed by the Chairman and by the two engineering firms. The corrected pages will be inserted into the proper sequence in the contract.

- B. Dennis Bittner passed out a “3 month work plan’ with one item being a Communications Plan. Presentations will be presented to the Township Association and others such as bankers, realtors, and developers. There was discussion of having board members present at the presentations and the board members handle the presentations. Handouts will need to be developed for use at the presentations. At the March meeting, the communication plan/presentation will be presented. The presentation could be on TV cable and on the county website.
 - C. Proposed criteria were handed out for the review by the Authority. The basis of the criteria and project information sheet came from Mecosta County. The criteria will be discussed at the March meeting.
 - D. MOTION BY D. RIVARD, SECONDED BY G. OLSEN TO CONDUCT THE MONTHLY MEETINGS ON THE THIRD WEDNESDAY OF EACH MONTH AT 6:30 P.M.; MOTION CARRIED. The new schedule will be posted and sent to members.
- 9. There were no public comments.
 - 10. MOTION BY D. SPODECK, SECONDED BY G. OLSEN TO ADJOURN AT 8:16 P.M.; MOTION CARRIED.

Minutes prepared by Peter Van Steen