

MEETING MINUTES
DELTA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
Wednesday, October 20, 2010

Members present: Larry Grimsby, Tom Brayak, Gary Olsen, Tom Rymkos, and Mark Nelson
Members Absent: Dave Rivard - excused
Director: Peter Van Steen
Public: Dennis Bittner, John D'Addona

1. The meeting was called to order at 6:32 pm by Chairman Tom Rymkos.
2. The Pledge of Allegiance was recited.
3. The agenda as presented was accepted by consensus.
4. MOTION BY LARRY GRIMSBY SECONDED BY TOM BRAYAK TO APPROVE THE MINUTES OF THE LAST MEETING; MOTION CARRIED.
5. No public comments.
6. REPORTS:
 - A. Peter Van Steen mentioned that the sale of the Immanuel Lutheran Church vacant property has closed, the EPA grant application has been submitted to and received by EPA; Great Lakes Credit Union is starting an addition to their building, and the 9th Street Station Phase II is on hold.
 - B. Dennis Bittner presented Consultant Progress Report #18. Phase I completed for Cycle City, Phase II completed for Perkins Store and work progressing on Phase II for Norfab.
 - C. BILLING APPROVALS:
 1. There were no bills submitted by MAC.
 2. MOTION BY TOM BRAYAK, SECONDED BY MARK NELSON TO APPROVE THE INVOICE SUBMITTED BY CUPPAD IN THE AMOUNT OF \$500 FOR SERVICES RENDERED IN SEPTEMBER 2010 FOR THE DELTA COUNTY SITE ASSESSMENT GRANTS; MOTION CARRIED.
 3. MOTION BY LARRY GRIMSBY, SECONDED BY TOM BRAYAK TO APPROVE THE TRAVEL EXPENSES FOR THIS MEETING AND TRAVEL REIMBURSEMENT FOR \$25 SUBMITTED BY PETER VAN STEEN FOR TRAVEL ASSOCIATED WITH OUTREACH ACTIVITIES TO HANNAHVILLE AND CYCLE CITY; MOTION CARRIED.
 4. MOTION BY LARRY GRIMSBY, SECONDED BY MARK NELSON TO APPROVE THE INVOICE SUBMITTED BY BITTNER/ECT IN THE AMOUNT OF \$11,484.03 FOR SERVICES RENDERED IN SEPTEMBER 2010 FOR THE DELTA COUNTY SITE ASSESSMENT GRANTS; MOTION CARRIED. The Board received and reviewed the cost summary sheet of the expenses and detailed invoices from Bittner Engineering and ECT.

7. UNFINISHED BUSINESS:

- A. Discussed the status of projects/reviewed tracking sheet.
 - i. Cycle City Phase I completed September 30, 2010.
 - ii. Perkins Store Phase II completed October 8, 2010 and submitted to First Bank.
 - iii. Norfab Phase II still in progress.

- B. Peter reviewed the recently submitted EPA coalition brownfield assessment grant. The Coalition grant requested \$1 million; the Memorandum of Agreement specifies that the funds for assessment be split three ways between Wells Township/Delta County, City of Escanaba and Hannahville Indian Community. Flo McCormack prepared the grant. Copies of the submitted grant will be provided to authority members: hard copy to Tom R, Larry and Gary, others will receive copies via email. Members are asked to provide any comments.

8. NEW BUSINESS

- A. No new business.

9. PUBLIC/AUTHORITY MEMBER COMMENTS

The November 17 meeting is cancelled. The next meeting will be the scheduled December 15 meeting. A notice will be placed at the courthouse.

10. MOTION BY LARRY GRIMSBY, SECONDED BY GARY OLSEN TO ADJOURN AT 7:09 P.M.; MOTION CARRIED.

Minutes prepared by Peter Van Steen