

**MEETING MINUTES**  
**DELTA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**  
Wednesday, May 18, 2011

Members present: Tom Rymkos, Dave Rivard, Larry Grimsby, Mark Nelson, Gary Olsen  
Members absent: Scott Wieting, Tom Brayak  
Director: Peter Van Steen  
Public: Dennis Bittner

1. The meeting was called to order at 6:35 pm by Chairman Tom Rymkos.
2. The Pledge of Allegiance was recited.
3. MOTION BY LARRY GRIMSBY, SECONDED BY GARY OLSEN TO ACCEPT THE AGENDA AS PRINTED; MOTION CARRIED.
4. MOTION BY DAVE RIVARD, SECONDED BY GARY OLSEN TO APPROVE THE MINUTES OF THE PREVIOUS MEETING; MOTION CARRIED.
5. No public comments.
6. REPORTS:
  - A. Peter Van Steen reported renovations at the Delta Building are progressing, the St. Jacques Store has been sold and is now Groleau Grocery, and the SBA has approved/accepted materials provided to SBA in conjunction with the sale/purchase of the Perkins Store.
  - B. Dennis Bittner reported no work has been done and projects have been wrapped up. Dennis indicated that there are two wells at the Anderson Tire building that need to be abandoned; the wells were kept in case additional testing was needed for BEA activities. MOTION BY LARRY GRIMSBY, SECONDED BY DAVE RIVARD TO APPROVE UP TO \$300 FOR THE COST TO ABANDON THE TWO WELLS AT ANDERSON TIRE BUILDING; MOTION CARRIED. Peter mentioned that Todd Maki, First Bank had indicated there might be a need for an environmental assessment at a site being purchased; Peter will call Todd to find out if assessments are needed. Dennis will check with John D'Addona if ECT has any outstanding bills or need to abandon wells.
  - C. BILLING APPROVALS:
    - MOTION BY GARY OLSEN, SECONDED BY MARK NELSON TO APPROVE THE INVOICE SUBMITTED BY MAC FOR SERVICES RENDERED IN APRIL 2011 IN THE AMOUNT OF \$112.50 FOR THE DELTA COUNTY SITE ASSESSMENT GRANTS; MOTION CARRIED.
    - MOTION BY LARRY GRIMSBY, SECONDED BY MARK NELSON TO APPROVE THE INVOICE SUBMITTED BY CUPPAD IN THE AMOUNT OF \$500 FOR SERVICES RENDERED IN APRIL 2011 FOR THE DELTA COUNTY SITE ASSESSMENT GRANTS; MOTION CARRIED.

7. UNFINISHED BUSINESS:

- A. Peter has entered investment and new jobs created at Well House #5, Immanuel Lutheran Vacant, Delta Building, and St. Jacques Grocery project sites on ACRES.
- B. A new cabinet has been ordered and will be delivered to the Courthouse.
- C. No word has been received on the EPA grant. Peter will periodically check the EPA website.
- D. Gabriel has provided some more tweaking to the brownfield mapping program. Once the county website is done, a link to the web mapping will be provided.
- E. Peter provided a quick summary for the required close out activities: Property Report, Disclosure of Inventions Report, MBE/WBE report, Final Report and Final Financial Report. Peter will check to see if an extension of the current grant could be possible; there are still some unused funds in the current grant. Pete will ask Darryl about the possibility of receiving unused funds from other communities.

8. NEW BUSINESS

- A. No new business

9. No public/authority comments.

10. MOTION BY LARRY GRIMSBY, SECONDED BY GARY OLSEN TO ADJOURN AT 7:21 PM; MOTION CARRIED.

11.

Minutes prepared by Peter Van Steen