

MEETING MINUTES
DELTA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
Wednesday, February 16, 2011

Members present: Tom Rymkos, Dave Rivard, Scott Wieting
Members excused: Mark Nelson, Larry Grimsby, Tom Brayak, Gary Olsen
Director: Peter Van Steen
Public: Dennis Bittner

1. The meeting was called to order at 6:35 pm by Chairman Tom Rymkos. A quorum was not present- actions taken at the meeting will be affirmed at the next meeting.
2. The Pledge of Allegiance was recited.
3. MOTION BY DAVE RIVARD, SECONDED BY SCOTT WIETING TO ACCEPT THE AGENDA AS PRINTED; MOTION CARRIED.
4. MOTION BY DAVE RIVARD, SECONDED BY SCOTT WIETING TO APPROVE THE MINUTES OF THE LAST MEETING; MOTION CARRIED.
5. No public comments.
6. REPORTS:
 - A. Peter Van Steen mentioned that the announcement concerning the EPA brownfield grant application might be made in March. In talking with Darryl Owens, there will likely not be the need to go to Chicago for a grantee workshop, as it will be a conference call with all grantees. Dave mentioned the video conferencing capability at Michigan Works. Information on Anderson Tire Service was entered into the EPA ACRES database. Gary Collision Center did not contact Peter concerning the possibility of the Authority completing a BEA for the new business. EPA accepted the 9th Quarterly Report.
 - B. Dennis Bittner briefed the Authority on Phase II activities at the St. Jacques Grocery store site. Sampling was completed last week, Vicki Schwab was there watching. The field scan did not show any contamination; the samples were sent to the laboratory for analysis. There was about a foot of frost in the ground. The Phase II should be completed by next meeting. Cost summary sheet for February were handed out to members.
 - C. BILLING APPROVALS:
 - MOTION BY DAVE RIVARD, SECONDED BY SCOTT WIETING TO APPROVE THE INVOICE SUBMITTED BY BITTNER/ECT IN THE AMOUNT OF \$2,633 FOR SERVICES RENDERED IN JANUARY, 2011 FOR THE DELTA COUNTY SITE ASSESSMENT GRANTS; MOTION CARRIED.
 - MOTION BY DAVE RIVARD, SECONDED BY SCOTT WIETING TO APPROVE THE INVOICE SUBMITTED BY CUPPAD IN THE AMOUNT OF \$325 FOR SERVICES RENDERED IN JANUARY, 2011 FOR THE DELTA COUNTY SITE ASSESSMENT GRANTS; MOTION CARRIED.

7. UNFINISHED BUSINESS:

A. Discussed the status of projects/reviewed tracking sheet.

- i. St. Jacques store sampling was completed last week; Phase II report should be completed by the next meeting.
- ii. Norfab Phase II and BEA still in progress. There is a possible business name change for the company so John D'Addona is waiting for clarification before finalizing and submitting the reports.

B. Estimated remaining funds :

- Based on projected travel expenditures there would be \$1,579 remaining for Travel in both the Petroleum and Hazardous grant projects.
- Based on projected expenditure of \$500 for purchase of cabinet and CD's there would be \$1,424 remaining for Supplies in both the Petroleum and Hazardous grant projects.
- Based on expected MAC involvement with close-out activities and creation of web mapping, there would be \$5,295 remaining in the Contractual Technical for both the Petroleum and Hazardous grant programs. Discussed the proposal from MAC concerning the mapping of brownfield site assessment conducted for a web map. MOTION BY DAVE RIVARD, SECONDED BY SCOTT WIETING TO HAVE MAC DEVELOP A BROWNFIELD SITE WEB MAP AT A COST OF \$375; MOTION CARRIED.

C. MOTION BY DAVE RIVARD, SECONDED BY SCOTT WIETING TO PURCHASE A CABINET FOR STORAGE OF ASSESSMENT REPORTS; MOTION CARRIED. Peter will talk with Nora about appropriate size and location.

8. NEW BUSINESS

A. No new business.

9. PUBLIC/AUTHORITY MEMBER COMMENTS

- A. Dave Rivard mentioned that the county was not able to submit the application to the Great Lakes Restoration Initiative for removal of the structures in the Escanaba River; clean-up of the Escanaba River is mentioned as a project in the annual UPRC&D report.

10. MOTION BY DAVE RIVARD, SECONDED BY SCOTT WIETING TO ADJOURN AT 7:16 PM; MOTION CARRIED.

Minutes prepared by Peter Van Steen