

**MEETING MINUTES**  
**DELTA COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

Wednesday, July 18, 2012

Members Present: Gary L. Olsen, Tom Brayak, Tom Rymkos, Dave Rivard  
Members Absent: Scott Wieting, Charles Detiege, Mark Nelson  
Director: Peter Van Steen - absent  
Public: No attendees

1. The meeting was called to order at 6:30 pm by Chairman Tom Rymkos. Introductions were made by those in the audience.
2. The Pledge of Allegiance was recited.
3. MOTION BY TOM BRAYAK, SECONDED BY DAVE RIVARD TO ACCEPT THE AGENDA AS PRINTED; MOTION CARRIED.
4. MOTION BY DAVE RIVARD, SECONDED BY TOM BRAYAK TO APPROVE THE MAY 16, 2012 MINUTES AS PRINTED; MOTION CARRIED.
5. No public comments.
6. Reports:
  - A. The Authority discussed Peter Van Steen's e-mail to all members concerning the mapping website; it has been updated to include Sully's Subs and the Fleet Maintenance site.
  - B. Dave Rivard reported that a check from the Hannaville Tribe in the sum of \$19,000.00 was received by the county and was deposited in a special restricted fund for the Brownfield Authority; it is to be used for clean up of the old saw mill site of American Timber Homes which is now owned by the tribe. Dave Rivard also discussed the applicants who received grants in Michigan. All recipients are in the lower peninsula. Delta County is not on the list.

The grant is soon ending and Dave Rivard reported on the grant close out procedures.
  - C. Billing Approvals:
    - MOTION BY DAVE RIVARD, SECONDED BY TOM BRAYAK TO PAY THE CUPPAD BILL IN THE SUM OF \$1,157.50 FOR JUNE, 2012 AND \$487.00 FOR JULY, 2012; THE MOTION CARRIED.

- MOTION BY TOM BRAYAK TO PAY THE BITTNER ENGINEERING INVOICE IN THE SUM OF \$10,000.00 FOR THE FLEET MAINTENANCE BILL. THE MOTION WAS SECONDED BY DAVE RIVARD; THE MOTION PASSED.

7. Unfinished Business

Bittner Engineering submitted a written executive summary regarding the fleet maintenance project. The Board reviewed and discussed the executive summary. No one from Bittner Engineering was in attendance

8. New Business

- A. The Authority discussed the closed-out activities that must be done; a complete final grant activity report must be submitted to EPA no later than 90 days after the end of the grant.

9. Public/Authority comments

- A. There were no public or Authority comments

10. MOTION BY DAVE RIVARD, SECONDED BY GARY OLSEN TO ADJOURN AT 7:15 PM; MOTION CARRIED.

Minutes prepared by Gary L. Olsen