

APPROVED

Delta County Parks Commission
October 11, 2006 Minutes

I. **ROLL CALL**

PRESENT: Commissioners Falcon, Mark, Schultz, Shirley, Herioux, Thill, Bengry, Lantagne and Larrabee

ABSENT: Jussila

OTHERS PRESENT: Manager Ness, Asst. Mgr Smith, Supervisor Branz and Forrester Mattson

II. **AGENDA APPROVAL:** Moved by Commissioner Bengry and supported by Commissioner Herioux to approve the October 11, 2006 Agenda. Motion Carried.

III. **MINUTES:** Moved by Commissioner Thill and supported by Commissioner Schultz to approve the September 6th, 2006 minutes. MOTION CARRIED.

IV. **COMMUNICATIONS:** NONE

V. **REPORTS:**

A. Chairman's Report: None

B. Finance Report:

1) Payment of Bills: Moved by Commissioner Thill to approve the bills, totaling \$7,658.76. Commissioner Mark supported the motion. MOTION CARRIED.

2) Financials and Approved 2006-07 Budget: Board members were given a copy of the approved 2006-07 Parks Budget. Some discussion was held regarding a few line items, and questions were raised regarding some amounts. It was suggested by Commissioner Schultz to ask Administrator Erickson to put these questions on the next Committee of the Whole Finance Meeting for the County to get these issues resolved.

C. Supervisor's Report:

1. Timber Sale – Sac Bay: Rory Mattson answered questions by the Board regarding the bid package that was sent out to 114 prospective bidders on 10-6-2006 by the Airport staff. Bids on Sac Bay are due in the Airport Administration Office on November 3, 2006 at 4:00 p.m., and will be opened on November 8, at 6:30 p.m. at the next regularly scheduled meeting for the Parks Commission. Discussion also took place regarding the time it took to complete the mailing of the bid packages and who actually did them. Manager Ness was asked to have Airport staff create an excel sheet to keep track of hours that are accumulated for work done for the parks. This will be used for budgets and other things.

2. Parks Projects: Supervisor Branz handed out an informational sheet on projects that have been completed at the Parks in the last 20 years.

3. Work Hours Breakdown: Supervisor Branz handed out an informational sheet on the 2006 work hours for the park. Shows a breakdown of what was worked on and how long it took. There was some discussion on the amount of hours not working out for the 6 months of work listed. Some computer problems took place and information was lost. This sheet was for information to the Board.

4. Hannahville Grants: Supervisor Branz informed the Board that two grants were submitted for 2% Funds from Hannahville. One was for the Pavilion Roof (submitted once and rejected) and the other was for outdoor informational signs for Pioneer Trail Park and Fuller Park.

5. Parks Supervisor's Evaluation: Chairman Falcon started out by discussing the transition the Parks is currently going through. There was discussion about creating an evaluation criteria sheet. Commissioner Bengry requested going to other counties and getting information on how they do their evaluations. Commissioner Schultz asked Supervisor Branz to put a list of goals and objectives he foresees for the next year to be presented at the next meeting. Board members were asked to write their own list of objectives they would like to see happen for the next meeting. This discussion tied into the new Resolution for the Airport causing the split of the Airport and Parks Board. Once the resolution is worked out, a formal evaluation will be done for Supervisor Branz. Commissioner Shirley moved to give Supervisor Branz his contractual pay raise, retroactive to October 1, 2006 with the formal evaluation to be added to his personnel file at time of completion. Commissioner Larrabee seconded the motion. Roll Call vote was called.

Bengry – Yes	Schultz – Yes	Mark – No	Lantagne – Yes
Shirley – Yes	Thill – Yes	Larrabee – Yes	Herioux – Yes
Falcon – Yes	Jussila – Absent		

Motion passed – 8-1

VI. OLD BUSINESS: None

X. NEW BUSINESS:

A) Resolution Review: The County Board of Commissioners failed to accept the recommended Resolution for the Airport Advisory Board, which would give the Parks Commission a resolution by itself. This item is on the County Board's November 7, 2006 monthly meeting. The Parks Commission has set up a Resolution meeting to be held October 19th, at 5:00 p.m. at the Airport Administration Office. Commissioner Falcon, Mark, Shirley and Thill stated they will sit on the committee; but all Commissioners are welcome. Airport staff will mail out a package for the meeting, prior to the meeting on Thursday, October 19th.

IX. PUBLIC AND BOARD COMMENT:

A) Commissioner Mark commented on how he feels the County Board of Commissioners made a serious error when approving the Budget for the Parks, omitting the \$6,000.00 for Contract Labor to be accounted for the Airport staff hours worked for the Parks.

A) Rory Mattson discussed the well at Rapid River Falls, and the Health Department laws about restricting the flow of water. The Park was forced to slow down the flow because of laws the Health department said were in effect. We now know there is no such law. Flow at full capacity is approximately 18 gallons per minute. Rory gave a suggestion to a possible fundraiser for Dutch Mill, (Rapid River Falls) involving the well. He will put a package together and bring it back to the board.

X. ADJOURNMENT:

Moved by Commissioner Thill, seconded by Commissioner Herioux to adjourn at 7:40 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

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Michael Falcon, Chairman