

**Approved**  
Delta County Parks Commission  
March 28, 2007, Minutes

I. ROLL CALL – 4:00 p.m.

PRESENT: Commissioners Elegeert, Jussila, Larrabee, Rivard, Romps, Shirley and Thill.

ABSENT: Herioux, Lantagne, and O’Driscoll

OTHERS PRESENT: Manager Ness, Asst. Mgr Smith, and Operations Manager Branz

II. AGENDA APPROVAL: Moved by Commissioner Rivard, supported by Commissioner Thill to approve March 28<sup>th</sup> agenda. MOTION CARRIED.

III. MINUTES: Moved by Commissioner Romps supported by Commissioner Larrabee to approve the February 28, 2007 minutes. MOTION CARRIED.

IV. TERM LIMIT ASSIGNMENTS: Smith informed the board that the County Board approved the term limit assignments handed out at Parks February meeting.

V. REPORTS:

A. **Chairman’s Report:** *None*

B. **Finance Report:**

- 1) 1) Payment of Bills: Moved by Commissioner Thill and supported by Commissioner Larrabee to approve the bills, totaling \$774.46. MOTION CARRIED

D. **Operations Manager Report:**

- 1) Mgr. Branz and Mgr. Ness gave a financial review for the end of the year, 2006. Discussion was held regarding the Capital Improvement line item and the accountant’s audit. There is \$14,180 owed to the County that the Parks administration has possibly identified as the Rapid River Falls upgrade project from 2000. The County board will now decide if this money is to be paid back to the County, or if it will be transferred into the Parks capital improvement line item, along with the ending equity for FY 2006 amounting to \$6,738.00. It is the consensus of the Parks board that as of this date, 3/28/2007, the Board agrees the parks and the county books have been rectified and are in balance as of FY ending 2006 and the Parks board will move forward and concentrate on current and future goals for all Delta County Parks and Campgrounds. We will be notified by the County Board as to the decision regarding the \$14,180; whether it will be paid back to the county or put into the Capital Improvement Fund for the Parks.
- 2) Branz went through and updated the goals/objectives work sheet. Branz informed the board that the hiring process for seasonal help is underway.
- 3) Branz requested approval to attend a Workman’s Comp. Seminar in Marquette on April 20<sup>th</sup>. Moved by Commissioner Larrabee and supported by Commissioner Thill to grant out-of-town travel for Manager Branz. Administrator Erickson is attending and Branz will make arrangements to attend with Erickson.
- 4) Branz handed out a proposed fee schedule charged in the parks. Discussion was held regarding raising fees by \$1.00 more than Branz’s original recommendations, to make cable included at Pioneer Trail Park. Commissioner Shirley shared information regarding some of the other parks and campgrounds in the U.P. Moved Commissioner Elegeert and supported by Commissioner Larrabee to raise the prices per Branz’s recommendations plus \$1.00 (cable included) and weekend rates were also increased (cable included); this proposed fee schedule will be forward on to the County Board for their approval. MOTION CARRIED. Branz was instructed to look into the possibility of different fee schedules for residents and non-residents of Delta County. This could affect grant requests. Branz will check on this and give information to the Board.

**VI. OLD BUSINESS:**

Smith handed the Board the bid specifications for Fuller Park Beach cleanup this spring. Also informed them the ad will be in Saturday's Paper. Bid openings will take place April 25<sup>th</sup> 5:00 p.m. during the Parks Board meeting.

**VII. NEW BUSINESS:**

1) Commissioner Rivard discussed Business After Hours (BAH), asking if the Parks Board would like to co-sponsor with Michigan Works, September 26<sup>th</sup> at the Log Cabin. Discussion was held regarding the BAH and if the Airport was sponsoring one again this year at the Parks. Board was informed that the airport turned down their spot because of the marketing grant being taken away, but the Airport will be holding an Aviation Day/Fly-in Pig Roast on August 4<sup>th</sup>, 2007. Commissioner Rivard told the board that he has this request on the County board meeting agenda for next weeks meeting, and will be asking for the Parks to get the money from the Can Fund. Moved by Commissioner Larrabee and supported by Commissioner Romps for the Parks to be a co-sponsor for the Sept. 26<sup>th</sup> BAH with MI Works held at the Log Cabin. MOTION CARRIED. Commissioner Rivard will bring this to MI Works and also ask if it is possible to move the BAH to Pioneer Trail Park. More information will follow as the event is planned.

2) Branz discussed his meeting with Cory Gardner, MDOT regarding the highway project that will affect Pioneer Trail Parks' entrance road. Project with MDOT is slated for 2009 start and completion in 2011. There will be more public meetings and hearings, and we will have a presentation to the Parks Board as the time nears.

**VIII. PUBLIC AND BOARD COMMENT:** Cindy Thill asked when the Parks will start distributing the Survey Cards. Pioneer opens May 15<sup>th</sup> and Fuller opens May 26<sup>th</sup>.

**IX. ADJOURNMENT:**

Moved by Commissioner Elegeert, seconded by Commissioner Thill to adjourn at 5:20 p.m.

Respectfully Submitted by:

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Kelly J. Smith, Assistant Manager

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Ken Jussila, Chairman