

APPROVED

Delta County Parks Commission
April 25, 2007 Minutes

I. ROLL CALL – 4:00 p.m.

PRESENT: Commissioners Elegeert, Jussila, Larrabee, Rivard, Romps, Shirley and Thill, Herioux, and O’Driscoll

ABSENT: Lantagne

OTHERS PRESENT: Manager Ness, Asst. Mgr Smith, and Operations Manager Branz

II. AGENDA APPROVAL: Moved by Commissioner Thill, supported by Commissioner Elegeert to approve April 25, 2007 agenda. MOTION CARRIED.

III. MINUTES: Moved by Commissioner Elegeert supported by Commissioner Thill to approve the March 28, 2007 minutes. MOTION CARRIED.

VI. COMMUNICATIONS:

- a) Charles Thelander made a request of the board to be allowed to cut firewood for personal use from Sac Bay (Timber cutting clean-up). Discussion held – Moved by Commissioner Larrabee and seconded by Commissioner O’Driscoll to allow Charles Thelander to cut firewood from Sac Bay (Timber sale clean up) with Commissioner Thill overseeing this project. MOTION CARRIED.

IV. REPORTS:

- A. **Chairman’s Report**: Chairman Jussila discussed the County board meeting he attended (Committee of the Whole) regarding the Parks approximate \$14,000.00. Manager Ness continued with the discussion. This money has been on the county books as a debt owed by the Parks for unknown reasons. The county needed to clear this debt, deciding to either keep the \$14,000.00 or place it in a Capital Outlay Fund for the Parks. The County voted to place the dollars into a Capital Outlay Fund for the Parks along with the approximately \$6,700.00 from last years year end. An account will be set up for these funds, separate from the yearly operating budget. When projects need to be funded, the Parks will go back to the County board with dollar figures for approval.

B. Finance Report:

- 1) Payment of Bills: Moved by Commissioner Thill and supported by Commissioner Larrabee to approve the bills, totaling \$1,421.10. MOTION CARRIED

D. Operations Manager Report:

- 1) **Branz went over a packet of information given to the board.**
 - i. Parks Fees – (increases approved) adopted by the County Board
 - ii. Marketing Plan for 2006-07.
 - iii. Travel Michigan Report (received 5 emails for this season through this site)
 - iv. Capital Request – (attached with budget request given to the County – May 1st)
 - a) take out cutting hazard trees at PTP & Fuller – maintenance
 - b) Fuller 1976 Pick-up – unsafe to use – not road worthy – only used to haul and cleanup at park
Manager Ness to discuss with Administrator Erickson.
 - c) Electrical service to office – (old garage from Sheriff’s dept) at PTP – unsafe – using
extensions cords – Need to put in 200 amps to garage and split to 100 amps to house
 - d) Metal roof & column replacement on Pavilion
 - e) Saving for repaving roadway at PTP
Moved Commissioner Elegeert and seconded by Commissioner Herioux to allow Branz to get
quotes on above projects. MOTION CARRIED.
 - v. Events List – with impact on budget
 - a. Business After Hours – summer of 2008
 - b. Other business events – contact unions, business picnics, etc. Possibly do a flyer and insert in
Daily Press – advertising PTP and what it has to offer.
 - c. Highway Bridge Project – 2009 – could block off entrance of PTP – possibly approach MDOT

- to use PTP facility on monthly rate for equipment rental – maybe workers camping, etc.
- d. Rory Mattson will run property line for Parks on north side of entrance road, where neighbor seems to be encroaching – eyesore.
- e. Entrance fee and pavilion rates were discussed; will be brought up again to further get input and decide if we want to make changes.
- vi. Pepsi welcome letter – Discussion was held regarding bids from other dealers.
- vii. Goals and Objectives Update
- viii. Rapid River Falls water testing report. Opened well to full capacity. Working on getting well project completed this year by Boy Scouts or other group. Getting donated services.
- ix. Ansell Trucking – accepted quote to receive wood from Ansell, \$2.50 per bundle.

2) 2008 Budget Review:

- a. The increase in appropriations for 2007-08 budget is primarily from the increase in minimum wage, and an increase in per diem and mileage for the new 10 member boards. Discussion was held regarding certain line items. Licenses, postage for water samples, and ads for the Park plan meeting were some of the items brought up. Moved by Commissioner Larrabee, seconded by Commissioner Romps to approve and recommend the budget request for 2007-2008 to the County Board. MOTION CARRIED.

3) Rory Mattson:

- a. Park Plan meetings – Rory asked for up to \$200.00 to the Daily Press, for ad notifying the community about the public hearings for the individual parks – for the Park Plan. Meetings will be held individually at each of the four parks for public comment and discussion and all dates will be listed in one large ad. Moved by Commissioner Rivard, seconded by Commissioner Elegeert to follow Rory’s recommendation for the parks public meetings and scheduling and the Daily Press advertising. MOTION CARRIED. The goal for the completion of the Park Plan is February 2008.
- b. Other parks were discussed; Sac Bay canoe trails, Fuller Park timber sale – 2007 winter, marking PTP hazardous trees – Great Heights or Gene’s tree will be needed – maybe we deal and get free service for timber, Monsano contacted, 5-gallon pail of Round-up to kill poison ivy, contacting Ann – Forest Service, for further information on bridge to connect to ski-trail, and get the swap of Fish Dam moving.

4) Bid Opening – Fuller Park Beach Project:

Moved by Commissioner Larrabee and seconded by Commissioner Shirley to accept Snowden, Inc bid presented 4/25/07 – 4:55 p.m. (Bids were due 4/20/07 – 4:pm) MOTION CARRIED

Bids opened 5:10p.m. Bids as follows:

1.	Herro Excavating – Garden Donation of 20 extra yds of sand	\$2,100.00 (spec)
2.	Gray Johnson Construction -	\$2,300.00 (spec)
3.	Snowden, Inc. – Escanaba	\$3,690.00 (spec)

Moved by Commissioner Larrabee and seconded by Commissioner Thill to award the lowest bidder, Herro Excavating contingent on correct specification in the bid. MOTION CARRIED. Rory requested that the board approve up to an extra \$500.00 if required to complete the project. The current line item expense for this project was originally set at \$2,500.00. A DEQ permit and advertising for the bid has come out of the expense with approximately \$2,100.00 left. Moved by Commissioner Larrabee, seconded by Commissioner Herioux to approve up to \$500.00 if required, for materials in excess of the original spec, to complete this project. MOTION CARRIED.

V. OLD BUSINESS:

County approved the \$700.00 for the Airport and Parks to co-sponsor the September Business After Hours.

VI. NEW BUSINESS:

More discussion was held regarding the approved 2007-08 budget. Commissioner Rivard suggested adding a Contingency Line Item to Expenses for \$1,500.00 for items such as the ones discussed during the budget review and items like the Fuller Park project, etc. Moved by Commissioner Rivard, seconded by Commissioner Larrabee to change their original motion, adding a contingency expense of \$1,500 and adding \$1,500.00 to the appropriation income line item, and to approve and recommend the new budget request for 2007-2008 to the County Board. MOTION CARRIED.

VII. PUBLIC AND BOARD COMMENT: Cindy Thill commented on the need for cleanup at Sac Bay Beach, and was concerned that some of the timber sale money should be used for work this year.

VIII. ADJOURNMENT:

Moved by Commissioner Romps, seconded by Commissioner Larrabee to adjourn at 5:40 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Ken Jussila, Chairman