

Approved  
October 24, 2007 Minutes  
Airport Administration Office

I. ROLL CALL 4:00p.m.

PRESENT: Commissioners Jussila, Romps, Elegeert, Rivard, Lindquist, Shirley, Thill and Larrabee

ABSENT: Herioux

OTHERS PRESENT: Manager Ness, Asst Smith and Operations Manager Branz

II. AGENDA APPROVAL: Moved by Shirley supported by Thill to approve the October 24, 2007 agenda. MOTION CARRIED.

III. MINUTES: Moved by Rivard supported by Elegeert to approve the September 26, 2007 minutes. MOTION CARRIED.

IV. COMMUNICATIONS:

Sent: Copy of Complaint letter response to LaJoie/Cushman Families given to board.

Sent: Wetland Monitoring Report written by Gary Branz for the Airport.

V. REPORTS:

**A. Chairman's Report:** Next Adhoc Comm. Mtg for park financing is Friday 10-26. More info. to follow.

**B. Finance Report:**

a. Payment of Bills: Moved by Larrabee and supported by Thill to approve the bills, Totaling \$3,931.65. MOTION CARRIED.

b. Updated budget handout was given to board. Ness discussed some of the discrepancies and questions. Rivard requested Ness write Administrator Erickson a letter, with all questions listed. Then set up meeting with Erickson, Ness, Rivard, and Jussila. More info will follow.

c. Camping License Increase by State – copy given to board. Discussion was held regarding health department and MDEQ charges for the campgrounds: water samples, etc. Board requested a report on all charges. Board feels Parks and Airport should be exempt from paying local county health department fees.

**C. Operations Manager Report:**

a. Branz gave update on Goals/Objectives report.

- b. Property line/PTP property – Owner to north is encroaching with junkyard type garbage. Elegeert requested Branz go the Prosecuting attorney so a letter can be written from that office instead of the Parks.
- c. Branz was asked to provide a summary of the survey cards completed this year. Will be sent in board packet with proposed minutes.
- d. Mattson gave Park Plan update. Board was asked to bring list of suggestions and additions to next board meeting. Goal to have plan written and submitted for trust fund money March 2008. One more public meeting will be held prior to completed plan be submitted.
- e. Tree Cutting Update at PTP – All trees marked and will be taken down in winter. Larrabee asked about a particular tree that seems to be dangerous in the camping area.
- f. Water Testing on RR Falls well was given to board. Branz was asked to hand out results of other tests so board can compare previous readings. Discussion was held regarding redesign and rebuild of well.
- g. Sac Bay area resident Nathan Gembel asked for permission to aid in the cleanup of Sac Bay timber cutting project. Moved by Romps and seconded by Larrabee to allow Mr. Gembel to use scraps and tree tops for personal use. Mr. Gembel was asked to contact Rory Mattson regarding this matter. MOTION CARRIED.
- h. Pioneer Trail Park – Pavilion roof – community build – Tony Kern addressed the board regarding new information about having the Community build project for PTP pavilion roof. Mattson asked for detailed list of building supplies, to take to Plum Creek for possible donations. Motion made by Elegeert, seconded by Larrabee to allow Tony Kern to spearhead the project, and report back to the board with new information. MOTION CARRIED.
- i. Mattson addressed the board regarding Sac Bay beach project. Board originally approved \$500.00 for permit of dredging beach (same as Fuller Park). Mattson gave two other options. After discussion, motion was made by Larrabee and seconded by Lindquist to continue with Sac Bay for \$500.00 as planned, changing from beach dredging to 10ft wide access of sand to the beach. MOTION CARRIED.
- j. Fuller Park – Timber sale for this winter was discussed. Motion made by Larrabee, seconded by Thill to have Mattson put the bids and specs. together for a winter cut 2007-08 for Fuller Park. MOTION CARRIED.

#### VI. OLD BUSINESS:

A) In-county vs Out-of-County Rates. Branz reported that we can charge different rates. Discussion was held. Romps would like to see a token discount (10%); enough to just make an impact with locals. More discussion to be held at later meeting.

B)

#### VII. NEW BUSINESS:

A) November board meeting November 28<sup>th</sup> was discussed. Moved by Elegeert and seconded by Larrabee to combine November and December board meetings to one and hold it December 19<sup>th</sup>, 2007 – 4:00 p.m. MOTION CARRIED.

B) Rivard thanked the staff for a great job of working on the Business After Hours. Also, would like to combine it again next year. Rivard moved to have Parks, Airport and Michigan Works do another BAH next year, but hold it at Pioneer Trail park. Motion seconded by Larrabee. Smith informed the board the date for the Parks is already on the calendar for July 2008. Rivard will ask for the County Board to use can fund money. More info to follow. Smith was asked to contact MI Works to confirm.

VIII. Public Comment: None

IX. Adjournment: Motion to adjourn at 5:30 p.m.

Respectfully Submitted by:

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Kelly Smith, Asst Manager

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Ken Jussila, Chairman