

Approved  
Delta County Parks Commission  
January 23, 2008 Minutes  
Airport Administration Office

I. ROLL CALL 3:00 p.m.

PRESENT: Commissioners Jussila, Romps, Rivard, Lindquist, Shirley, Thill, Larrabee, Herioux and Fredrickson

ABSENT: Ruohomaki

OTHERS PRESENT: Op. Mgr. Branz, Asst Smith, Mattson and Ness

II. AGENDA APPROVAL: Moved by Romps, supported by Herioux to approve January 23, 2008 agenda. MOTION CARRIED UNANIMOUSLY.

ELECTION OF CHAIRMAN: Moved by Jussila, seconded by Larrabee to nominate Starr Romps as new Chairman for the year 2008. Moved by Shirley, seconded by Thill to close nominations. MOTIONS CARRIED UNANIMOUSLY.

ELECTION OF VICE-CHAIRMAN: Moved by Larrabee, seconded by Thill to nominate Ken Jussila as Vice-Chairman for the year 2008. Moved by Shirley, seconded by Rivard to close nominations. MOTIONS CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Shirley, supported by Thill to approve the December 19, 2007 minutes. MOTION CARRIED. Moved by Romps, supported by Rivard to approved amended January 3, 2008 minutes adding board member Fredrickson as attending. (was left off). MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS:

Sent: Letter to County Board requesting extension of Ad-hoc Committee recommendations.

Received: None

V. REPORTS:

**A. Vice-Chairman's Report:**

- a. Jussila took over meeting conducting ongoing work session relating to ad-hoc committee recommendations. Information packet was given to all board members with regards to financial information, administration duties, and letter of clarification from County with regards to the cost of house at PTP and response to same letter. Discussion was held. Ideas on more promotion (advertising, talking to service organizations, awareness of what's available, increasing occupancy) were discussed. Administration duties from the Airport

office staff were discussed. As the County split the manager's position at the Airport to no longer include the Parks manager, where does the assistant manager stand as well as the support to the Parks? This needs to be addressed. A committee consisting of Chairman Romps, Fredrickson, Branz, Smith and Mattson was set up to write an outline and description of each item, as first draft of proposal.

**B. Finance Report:**

- a. Interest due County on PTP Electrical Loan: Copy of Loan status was given to board members. Interest due on loan is \$676.49. County minutes state the loan was approved with interest due when paid back to the County. Some discussion was held questioning if the interest was actually due. Rivard offered to talk to Chairman Elegeert about forgiving the interest. Moved by Larrabee, seconded by Thill to approve paying the \$676.49 interest due. MOTION CARRIED UNANIMOUSLY. Rivard will call County Administration prior to Parks Administration paying the interest due.
- b. Payment of Bills: Moved by Thill and supported by Larrabee to approve the bills, totaling \$ 966.79. MOTION CARRIED UNANIMOUSLY.
- c. County Budget Status handout was given to board.

**C. Branz's Report:**

- a. Branz gave an explanation of information given in the packet given to the board prior to the meeting. Financials (yearly comparisons) were discussed. The 2008 budget (the approved 2007 budget) numbers for payroll are not correct. Parks Administration was not given new payroll numbers, which will cause an \$8,340.28 deficit in those line items to start the 2008 fiscal year. More questions were asked and discussion was held. These items will be discussed with the committee as they write up the 1<sup>st</sup> draft of the proposal.
- b. Branz discussed grant applications he has started to apply for.
- c. Plum Creek Grant for Pavilion renovation – (\$10,000) will be applied for. This may be able to be tied into other grants as our match (in-kind or services). Also, Tony Kern working on waiver from Carpenter's union for donated labor.

**D. Rory Mattson**

- a. Park Plan – public meeting will be set up end of February, with a short editorial written by Mattson and maybe an article in the Paper – this will be used for the new park plan which will be finished when the decision is made regarding action on ad-hoc committee recommendations and the new direction of the parks. Mattson was directed by board to proceed as is normal.

**VI. OLD BUSINESS:**

Discussed under Individual Reports

**VII. NEW BUSINESS:**

- A) Renaissance Zone Loan was discussed. The loan is under the heading of Airport/Parks Loan. Moved by Jussila, seconded by Larrabee to write a letter to the County Board of Commissioners to drop the Parks name from this loan. The loan is for the Renaissance Loan infrastructure at the Airport, and the Airport/Parks name was used when the boards were one. MOTION CARRIED UNANIMOUSLY.

VIII. Public Comment & Commissioners Ideas:

- A) Thill brought up more ideas regarding possible revenues with rustic camping at Sac Bay – waiting too long wouldn't be good. Salmon fishing is huge, and Sac Bay closer than Fayette. Launching (donations) could also happen.
- B) Cindy Thill discussed possible nature trails at all parks, especially Sac Bay.
- C) Fredrickson voiced concern in proper posting at all parks, telling public, Lake Michigan shoreline waters are not tested. Reassured him posting if current.

IX. Adjournment: Motion to adjourn at 5:15 p.m.

Respectfully Submitted by:

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Kelly Smith, Asst Manager

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Starr Romps, Chairman

**Next scheduled regular board meeting for the Parks Commission to be held February 20, 2008 at 3:00 p.m. Please note date and time change**