

Approved
Delta County Parks Commission

September 25, 2008, 4:00 p.m. Minutes – Pioneer Trail Park Office – at PTP

I. ROLL CALL 3:15 p.m.

PRESENT: Commissioners Lindquist, Thill, Fredrickson, Jussila, Ruohomaki and Larrabee

ABSENT: Romps, Rivard, Herioux, Shirley

OTHERS PRESENT: Op. Mgr. Branz, Asst Smith, and Rory Mattson

II. AGENDA APPROVAL: Moved by Fredrickson, supported by Larrabee to approve September 25, 2008 updated agenda. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Thill, supported by Lindquist to approve the August 20, 2008 minutes. MOTION CARRIED UNANIMOUSLY.

4:20 p.m. - Don Shirley and Dave Rivard showed up to meeting.

Ford River Township Plans–(moved up to allow for Dennis Beauchamp to address board.

Dennis Beauchamp – Contractor – discussed Ford River Township Pavilion, the how, what, when of the building project. Gave board some ideas of what the project cost, etc. Board thanked Dennis for his attendance.

IV. COMMUNICATIONS – (Received and sent)

DEQ Site Visit Application – Pre – sent to Gwinn Office. No return call has been received yet. Discussion was held as the next step to take. Moved by Lindquist, seconded by Larrabee to send letter to editor, written and signed by Branz, adding letter sent to Mike Smolinski, DEQ – keeping the public aware of what has been taking place with Sac Bay Park. Copy to be sent to our State reps: Casperson, Prusi and Gov’s rep Matt Johnson in Marquette. MOTION CARRIED UNANIMOUSLY.

V. REPORTS:

A. Chairman’s Report: None

B. Operations Manager’s Report

1) Contract Negotiation

- a. Discussion was held regarding Branz employment contract. Moved by Larrabee, seconded by Jussila to ratify the employment contract for Branz presented to the board, changing Section 8, sentence 2 to read: “This evaluation shall occur no later than August 1, 2009” and then forwarding on to the County Board of Commissioners for approval at their next regularly scheduled board meeting. MOTION CARRIED UNANIMOUSLY.

Benny Herioux arrived at 4:15 p.m.

2) **Finances:**

- a. A newly revised proposed budget was given to the board, showing the changes made at the finance committee meeting. Discussion was held. Budget was updated based on the time of year we are now in, verses having to submit a budget when we aren't open to the public. With Branz out of the house at Pioneer Trail Park, more adjustments will be made to reflect the savings of the utilities and propane gas. Romps also discussed sending a letter with the new budget proposal to the county, explaining the changes. Moved by Larrabee, seconded by Thill to approve the newly revised budget with the line item changes for the house expenses, and send to the County Board with the explanation letter prior to the Committee of the Whole meeting; date hasn't been scheduled yet. MOTION CARRIED UNANIMOUSLY.
 - b. Auditor's Report was handed out to board members. Gary explained the fund balance and also stated that Mr. Erickson, County Administrator, agreed to allow us to use some of this money for year ending September 08 if we are in the red, to balance us to \$0. Audit states that the ending funds balance for the Parks \$25,235. This is for capital improvement projects.
 - c. County Budget Status – handed out to the board. Also given were the communications regarding the committee of the whole meeting dates and times. Waiting on County to give us a date. Gary will continue checking on the date and let the board know.
 - d. July & August bills - Moved by Thill and supported by Larrabee to approve the bills totaling \$6,412.19 (includes estimated per diem for current board meeting). Discussion held. MOTION CARRIED UNANIMOUSLY.
- 3) Branz handed out Manager's Monthly report and answered questions.
- a. Asst Mgr also handed out monthly worksheet update.
- 4) Conservation District Report
- a. Sac Bay – discussion was held earlier in the board meeting.
 - b. Fuller Park – Timber Harvest – Mattson informed the board he would be looking at the area to cut at Fuller Park this winter. He doesn't have time to set up for this winter, looking to the winter of 2009 to have harvest done.
 - c. Pavilion Renovation – Board discussed ideas and the information that Dennis Beauchamp brought up. Mattson informed the board Hannahville has contacted him, looking for the grant request for the original \$23,000.00 that was submitted March 31, 2008. Mattson informed Hannahville that the Parks Board was looking to increase the project to include enclosing the pavilion, with more options and that it wouldn't get turned in until the next cycle, March 31, 2009. Mattson also asked the board to allow him to continue on with the Pavilion, looking to bring Mr. Beauchamp back to meet with Branz, and Mattson, asking him to give us a ballpark price; this will allow the board to go after other grants with some idea of a total cost. Board is asked to bring written options, so Dennis can give a rough estimate.

VI. OLD BUSINESS:

A) Mission Statements – Board members read mission statements they brought. Smith was asked to write up a few, put on paper, and send to Board. The board was also asked to have goals and objectives written for each park, send them to Smith and she will accumulate and send to board prior to October board meeting.

VII. NEW BUSINESS:

Smith asked that the board meeting for October be changed. Moved by Don Shirley, seconded by Larrabee to change October meeting to 15th, starting at 3:00 p.m. MOTION CARRIED UNANIMOUSLY.

VIII. PUBLIC COMMENT & COMMISSIONERS' CONCERNS

- a. Commissioner Rivard: Gave report regarding a county park system getting a millage passed (attended a breakout session about Parks systems at MAC Conference)
- b. Cindy Thill commented on millage.

IX. ADJOURNMENT: Motion to adjourn made by Lindquist, seconded by Thill. Meeting adjourned at 6:15 p.m.

Respectfully Submitted by:

Kelly Smith, Asst Manager

Starr Romps, Chairman

OCTOBER BOARD MEETING – WILL BE HELD WEDNESDAY OCTOBER 15, 2008 –
STARTING AT 3:00 P.M.

Please make not of change.