

Approved w/Correction

Delta County Parks and Recreation Commission

Minutes

April 1, 2009 – Pioneer Trail Park Office – at PTP - 3:00 p.m.

I. CALL TO ORDER - ROLL CALL - 3:15 p.m.

PRESENT: Commissioners Romps, Shirley, Ruohomaki, Rivard, Frederickson, Lindquist, Jussila, and Bagley

ABSENT: Herioux.

OTHERS PRESENT: Op. Mgr. Branz, Asst Smith and Mattson (DCD)

II. AGENDA APPROVAL: Moved by Larrabee, seconded by Jussila to approve the April 1, 2009 Agenda. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Jussila, supported by Lindquist to approve the March 4, 2009 minutes. MOTION CARRIED UNANIMOUSLY.

IV. PUBLIC COMMENT ON AGENDA ITEMS – None

V. COMMUNICATIONS – (Received and sent)

VI. REPORTS:

1. **Chairman's Report: None**
2. **Operations Manager's Report**

- 1) Operations Report: Branz went over monthly operations report.
- 2) Smith will email current advertising plan to board for next meeting.
3. Branz went over budget status, fund balance account, checking account status, retained earnings, and capital improvement account balance. Branz will first talk to Erickson, County administrator and then Branz and Smith will set up meeting with Treasurer to open new checking account. This is last item to split the Airport and Parks. Discussion was held regarding Parks account. In winter, the Parks doesn't collect enough to pay bills; the airport has been covering in the winter months. Moved by Larrabee and seconded by Fredrickson to send letter (if necessary) requesting all accounts with current balances, including interest, get checking account set up, and request the remainder of the parks appropriation for the year. MOTION CARRIED UNANIMOUSLY.
4. Branz discussed electrical wiring to garage/maintenane bldg. and to coke machine by laundry room. Need to do what is necessary for safety and move coke machine. Also, set up plan for new wiring between house and maintenance bldg.
5. Branz sent package to Michigan Works, applying for summer office help. Should get two individuals to start mid June through Mid September. Will keep board informed.
6. Smith and Branz applied for the Community Foundation Grant. When delivered, were told to hold on to them, Foundation not giving out grants. Will turn in when available.
7. Ranguette's Lawn from Sac bay – Branz agreed to do the same as last year, \$1,000 – contract labor for maintenance at Sac Bay (mow, garbage, restroom cleaning)
8. Mattson gave update on FishDam property. Moved by Jussila, seconded by Lindquist to have Fish Dam land assessed for revenue generating timber for income to be paid into the Parks operating budget; land swap for equal value timber land. MOTION CARRIED UNANIMOUSLY. Mattson wanted clarification and confirmation from board to continue with land swap with Forest Service, or any other entity should Forest Service decide they don't want to continue with discussions.
9. Mattson gave update re: New State program – with possibility of 30 individuals, along with trucks, tools, (the conservation district will be incharge of the program) – 2 year project – will know in approx. 2 weeks. This will take care of the parks employees; for the season. (This is a stimulus package – “unemployed back to work”). Branz will wait to call Ranguette's Lawn as soon as Mattson hears from the State. Parks can hold off hiring summer crew til then. Mattson will inform Branz and Smith as soon as possible.
10. Customer Service Training – Chamber is putting on Customer Training – Rick Olsen – seminar – Branz requesting board approve his attendance and another board member. \$49.00 per person. Moved by Larrabee, seconded by Jussila to pay

for Branz and Board member Fredrickson to attend Customer service training seminar through Chamber. MOTION CARRIED UNANIMOUSLY.

C. Finances:

1) March County budget status was reviewed.

2) March Bills: Moved by Fredrickson, seconded by Bagley to approve the bills totaling \$878.56.

VII. OLD BUSINESS: None

XI. NEW BUSINESS: Request Cancel May Board Meeting – Moved by Shirley, seconded by Bagley to cancel May Board meeting. June board meeting will be same date and time, with a work session meeting scheduled one hour prior to board. MOTION CARRIED UNANIMOUSLY.

VIII. PUBLIC COMMENT & COMMISSIONERS' CONCERNS: NONE

IX. ADJOURNMENT: Motion to adjourn made by Fredrickson, supported by Bagley. Meeting adjourned at 4:30 p.m.

Respectfully Submitted by:

Kelly Smith, Asst Manager Starr Romps, Chairman

Just a Reminder:

MAY BOARD MEETING CANCELLED – JUNE 3, 2009 – NEXT SCHEDULED BOARD MEETING.

JUNE 3, 2009 – WORK SESSION – 2:00 P.M.

JUNE 3, 2009 – WORK SESSION – 3:00 P.M.