

Approved

Delta County Parks and Recreation Commission

Minutes

January 13, 2010 – Pioneer Trail Park Office – at PTP - 2:00 p.m.

I. CALL TO ORDER - ROLL CALL - 2:05 p.m.

PRESENT: Commissioners Romps, Shirley, Frederickson, Lindquist, Jussila, Rouhomaki, Herioux, Bagley and Rivard

ABSENT: Larrabee (excused)

OTHERS PRESENT: Op. Mgr. Branz, Asst Smith, Rory Mattson, (Ex. Dir. Cons. Dist.)

ELECTION OF CHAIRMAN: Branz called for nominations of Chairman for 2010. Moved by Lindquist, seconded by Rivard to nominate Romps as Chairman. Branz called for nominations two more times. Rivard moved to close nominations, seconded by Ruohomaki. Motion to elect Romps as Chairman carried unanimously. Board thanked Chairman Romps for her continued support and acceptance of the Chairman position.

ELECTION OF V-CHAIR: Chairman Romps called for nominations of V-Chair for 2010. Moved by Lindquist, seconded by Ruohomaki to nominate Jussila as V-Chair. Romps called for nominations two more times. Rivard moved to close nominations, seconded by Shirley. Motion to elect Jussila as V-Chair carried unanimously.

II. AGENDA APPROVAL: Moved by Jussila, seconded by Fredrickson to approve the January 13, 2010 Agenda. Motion carried unanimously.

III. APPROVAL OF MINUTES: Moved by Lindquist, supported by Fredrickson to approve the December 16, 2009. Motion carried unanimously.

IV. PUBLIC COMMENT ON AGENDA ITEMS – None

V. COMMUNICATIONS – (Received and sent)

VI. REPORTS:

1. **Chairman's Report**: None

B. Operations Manager's Report

1) Park Plan – Final draft of Park plan was discussed with board. Approval of this draft is needed to be put on public review for 30 days. Ad in paper and article will run Friday, Jan 15th. Discussion was held. Rory bringing entire plan to grant writers in his office to go through, getting changes to Kelly by tomorrow to get corrections done before posting on web site for public review.

2) Finances: County budget for Dec. was given to board.

a) Bills pd thru January 7 – emailed to the board. Moved by Fredrickson, seconded by Rivard to approve payment of bills for \$3,460.61. Motion carried unanimously.

b) Checking account switch is complete, Parks now separated.

3) Parks Board meeting schedule:

Gave board the new 2010 meeting schedule with February meeting changed because of public hearing prior to regularly scheduled board meeting on Feb. 17. Went back to 2nd Wednesday of month, moving up the start time to 2:00 p.m.

4) Building Design: Pavilion reconstruction was discussed. Branz showed new designs. After discussion, Branz was asked to rotate the entire bathroom and kitchen design ¼ clockwise, put serving window on the new wall of the kitchen, make the kitchen larger and check on individual roll doors around the entire reception area. Will bring new designs to next board meeting.

5) 2010 marketing Plan: Discussed updates to marketing plan. Pencils ordered have arrived, working on new updates to website with Brandon C. (County IT), and camping brochures will be shipped by end of March to State warehouse to distribution to all Welcome centers. Continuing to work on new ways to do more marketing for free.

6) Michigan Recreation and Parks Conference in February. Branz has registered and will be gone the week of February 4, to Grand Rapids.

7) Fire rings: Ordered 11 more rings, and will be installed in Spring with the Corrections Crew.

8) Community Corrections Crew has been scheduled for 15 dates in the summer at the Parks.

9) Pavilion Rental – this summer, Class Reunion requested bon fire and closer of pavilion area to be moved to 10:00 pm. Branz informed board he will be here, and will allow extension.

9) Conservation District Report

a) Fish Dam Property – nothing to report- still working on trade

b) Fuller Park Cut – Mattson will do winter cut, letters to interested parties, see if we would make any money, but actually, do the cleanup work from the blow down, and board agreed to allow contractor to have the wood. Need contractor and signatures and sign off on workman's comp, and County liability. Will keep board informed.

c) Mattson told board about the 3-year pilot program the DEQ has agreed with regarding wetland permits, etc. Conservation District will now be the DEQ field representatives, aiding owners with permits, site visits, etc. App. And fee will still go to Lansing, but Mattson and staff will help do the legwork in field and paperwork.

d) Mattson gave board information on the “Made in Delta County” trade show to be held at the Fairgrounds on February 21, 2010. Free to exhibitors; two days, and anyone with anything to tell the public about should be there. Also having a Farmers market, etc. Parks should be there. Contact Chamber for more info.

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

IX. PUBLIC COMMENT & COMMISSION:

X. ADJOURNMENT: Motion to adjourn made by Jussila, supported by Fredrickson. Meeting adjourned at 3:40 p.m.

Respectfully Submitted by:

Kelly Smith, Asst Manager Starr Romps, Chairman