

Approved 1-16-18

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING**  
**January 2, 2018**

Escanaba, Michigan

A Re-organizational meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

December 28, 2017

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A Re-organizational Meeting of the Delta County Board of Commissioners is scheduled for Tuesday January 2, 2018, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,  
Nancy J. Kolich  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Tatrow, Nelson, Moyle, and Rivard.

EXCUSED: Commissioner Johnson.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

SPECIAL ORDERS OF BUSINESS

1. Election Of Chair.

County Clerk Nancy Kolich opened the nominations for Chairperson. Moved by Commissioner Moyle and seconded by Commissioner Tatrow to nominate Commissioner Rivard as Chairperson. Commissioner Rivard unanimously elected Board Chair.

2. Election Of Vice Chair.

Moved by Commissioner Moyle and seconded by Commissioner Nelson to nominate Commissioner Johnson as Vice Chair. Commissioner Johnson elected Vice Chair, unanimously.

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3. 2018 Board Assignments

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to accept the Board assignments, as presented by Chairman Rivard. MOTION CARRIED.

4. Adoption of Rules of Procedure

Moved by Commissioner Moyle and supported by Commissioner Nelson to adopt the Rules of Procedure, as presented. MOTION CARRIED.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Nelson to approve the minutes of the December 13, 2016 meeting with a notation regarding the RFQ under Unfinished Business. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Nelson to approve the agenda, as amended, tabling Item 5. Skid-Steer Rent to Own and add Item 5. Dave Radloff - MSU Extension and Item 8. Cornell Township. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. Received:

No communications were received.

B. Forwarded:

1. Letter to Angela Anderla.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

1. Public Health minutes of 11-2-17.
2. Pinecrest Board minutes of 11-16-17.
3. Human Services Board minutes of 11-2-17.
4. Solid Waste Authority minutes of 11-28-17.

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow that the Communications and Reports of Standing and Statutory Committees and the Reports of Special Committees and Others be received and placed on file. MOTION CARRIED.

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VIII. PUBLIC COMMENT ON AGENDA ITEMS

None.

IX. COMMITTEE REPORTS:

1. Administrator's Report.

Included in the Administrator's Work Plan.

2. Personnel Committee Minutes of December 19, 2017.

Moved by Commissioner Moyle and seconded by Commissioner Nelson to receive the Personnel Committee Meeting minutes of December 19, 2017 and place on file. MOTION CARRIED.

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Tabled to next meeting.

2. Veteran Marker Policy.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to approve the Veteran Marker Policy, as presented. MOTION CARRIED.

3. Jail Management System RFP.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to release the Jail Management System RFP for jail software, as presented. MOTION CARRIED.

4. Budget Amendment/Correction Officer New Hire.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to amend the budget to add an additional correction officer to be paid with funds from the Workers Compensation dividend reimbursement, as presented. MOTION CARRIED.

5. Dave Radloff, MSU-Extension.

Dave Radloff, MSU-E, gave the Board an update on the Extension and thanked the Board for their support and keeping their office in the Service Center.

6. Set 2018 Meeting Dates.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to adopt the 2018 meeting schedule for the first and third Tuesdays, 2 Statutory meetings, and the first meeting in July moved to July 10<sup>th</sup>, as presented. MOTION CARRIED.

7. 2018 Administrator's Work Plan Presentation.

Successes from 2017 Administrator Work Plan

Secure USDA Rural Development Loan  
Help DCD Complete Trust Fund Acquisition  
Hire Architect and Construction Manager  
Achieve Gains from GIS Project  
Finalize Construction Budget  
Max out Pension Stabilization Funds  
Begin Construction in Summer 2017  
Secure tenant in detached building  
Complete Energy/Infrastructure Project  
Maintain Collective Bargaining Peace  
Continue to Reduce Financial Audit Findings  
Upgrade Circuit Court Security

2017 Goals to Carry Forward

Simplified website that prioritizes online citizen business  
Develop Airport properties  
Secure a win for the Superior Trade Zone  
Work with Menominee County on Electrical Inspector

Normal Day-to-Day Duties

FY 2019 Budget Preparation and FY 2018 Budget Management  
FY 2017 Audit (January-March)  
Human Resources/Labor Relations/Employee Benefits  
Accounts Payable/Payroll  
Agenda Setting and Board of Commissioners Liaison

2018 Administrator Work Plan

Complete Correctional Facility Construction  
Finalize Correctional Facility Staffing Plan  
Implement Correctional Programs  
Assist Child Advocacy Development  
Increase Pension Funded Status  
Help Emergency Address Sign Project  
Work with City of Escanaba:  
Solar Partnership goal of an Escanaba solar farm at Delta County Airport that Delta County invests in.  
Dark Store Legal Issues  
Extend Collective Bargaining Agreements

Other Potential Projects

911 Authority Upgrade Project  
Potential County Bond Financing  
Delta County Landfill Ordinance Update  
Hiring new Airport Manager  
Opioid lawsuit against pharmaceutical companies  
Working with legislators to preserve personal  
property tax dollars

8. Cornell Township.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to make a one-time restoration contribution to Cornell Township for \$3,500. MOTION CARRIED.

XII. PUBLIC COMMENT

Rory Mattson, addressed the Board regarding the Conservation District goal to have a forest products industry in Delta County in 3 years, the Escanaba River clean-up - the one million dollars saved on the first project was re-allocated for more Escanaba River cleanup, looking a grant funds to clean up the lakeshore property in Wells Township on the east side of the Escanaba River, there will be a public hearing on the Rapid River Falls ATV campground project and the Conservation District Annual report will be presented in February.

XIII. COMMISSIONERS CONCERNS

Commissioner Tatrow: None.

Commissioner Johnson: None.

Commissioner Nelson: Worked with Bark River Twp Supervisor Gregg Johnson on the signs.

Commissioner Moyle: Hopes 2018 goes as well as 2017 - will be another great year.

Commissioner Rivard: Thanked the Commissioners and the Administrator for a great 2017.

XIV. MEETING SCHEDULE

January 16<sup>th</sup> 5:15 p.m. Board meeting.  
February 6<sup>th</sup> 5:15 p.m. Board meeting.  
February 20<sup>th</sup> 5:15 p.m. Board meeting.

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XV. NOTICES

30 day notice of appointments.

XVI. ADJOURNMENT

Moved by Commissioner Moyle and seconded by Commissioner Nelson to adjourn at 6:02 p.m.

Respectfully Submitted,

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Nancy J. Kolich, County Clerk

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David J. Rivard, Board Chair