

Approved 12-19-17

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
December 5, 2017**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

November 30, 2017

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday December 5, 2017, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Tatrow, Johnson, Nelson, Moyle and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy J. Kolich.

IV. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to approve the minutes of the November 14, 2017 meeting. MOTION CARRIED.

V. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the agenda, as amended, adding item 10. Commissioner's Phone Plan and item 11. Airport Manager Selection Committee. MOTION CARRIED.

VI. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: 1. Letter to Larry Kirschner.
2. Letter to Debbie Anderson Skradski.
- B. Forwarded: No communications were forwarded.

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Airport Advisory Board minutes of 7-17-17 & 9-18-17.
2. Public Health minutes of 9-28-17.
3. CAA/HRA minutes of 10-12-17.
4. Pinecrest Board minutes of 10-18-17.
5. Human Services Board minutes of 10-23-17.
6. Solid Waste Authority minutes of 10-24-17.

VIII. PUBLIC COMMENT ON AGENDA ITEMS:

1. Township Association minutes of 12-6-16 (Annual).
2. Joint Governmental minutes of 9-6-17.

Moved by Commissioner Moyle and seconded by Commissioner Johnson that the Communications and Reports of Standing and Statutory Committees and the Reports of Special Committees and Others be received and placed on file. MOTION CARRIED.

IX. PUBLIC COMMENT:

Robert Aschbacher, Delta County Road Commissioner, recommended Steve Beraner, retired transportation worker, for the open position on the Road Commission.

X. COMMITTEE REPORTS:

1. Administrator's Report.

Great news: We received the additional personnel property tax dollars for another year. We received \$1.27 million as opposed to the \$1.32 million last year. The first \$470,000 is simply reimbursing lost tax revenue. The other \$800,000 is additional dollars Delta County temporarily gets. Last year all of the funds went to the Pension Stabilization Fund. Most should go toward pensions, although we may want to discuss using a portion for long-term savings on the Escanaba Solar Project. These funds are very unlikely to be there next year as they tried to change the formula this year, but ran out of time.

Correctional Facility Project Update: Our Team, Architects, CM have been working with sub-contractors on ideas to reduce cost, now have a plan in place to go over Thursday to get it down to within a couple hundred thousand. May come back to the board to back a portion of the contingency to avoid some cost cutting measures on efficiency/energy initiatives.

Bethany Law from the Northern Michigan Mobile Child Advocacy Center (downstate) will be up at our next meeting to report on her program. They've received grant funds to expand to

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the U.P. Prosecutor Strom is working to get it housed in Escanaba. The County may be able to help in a significant way.

Will attempt to have USDA application materials on the agenda for the 19th as well. This is for the Address Sign project we are assisting the townships with.

The road was officially abandoned on the Fish Dam property, meaning that everything can be finalized on the sale.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to receive the Administrator's Report and place on file. MOTION CARRIED.

2. Personnel Committee minutes of 12-1-17.

1. Building and Zoning Clerk Job Description.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the new Building and Zoning Clerk job description, as presented. MOTION CARRIED.

2. Temporary Housekeeper.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to hire a second temporary housekeeper to prevent one individual employee from working alone. MOTION CARRIED.

3. Airport Manager Job Description.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve the Airport Manager description, as presented and authorize hiring a new Airport Manager. MOTION CARRIED.

4. Temporary Part-Time Payroll/AP Assistance.

Moved by Commissioner Moyle and seconded by Commissioner Nelson to hire the retired Accountant/Payroll Clerk at \$32 per hour for up to 90 days to temporarily replace the resigning Accountant/Payroll Clerk and train in a replacement. MOTION CARRIED.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to receive the Personnel Committee minutes of 12-1-17 and place on file. MOTION CARRIED.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to pay bills in the amount of \$876,822.48 and Commissioners expenses of \$1,244.72.

ROLL CALL	TATROW	YES
	JOHNSON	YES
	NELSON	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

2. 2018 Annual Grant Agreement - Remonumentation.

Mel Davis, Delta County Surveyor, gave the Board an update on the ongoing Remonumentation project.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the 2018 Annual Grant Agreement for \$94,690, as presented. MOTION CARRIED.

3. 2017 Remonumentation Completion Report.

Mel Davis, Delta County Surveyor, gave the 2017 Remonumentation Completion Report with 102 corners completed. The Project is 67% completed with 3,570 set and 1,719 remaining.

4. 2018 Remonumentation Contract Approval.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the 2018 Remonumentation Contract with Davis Wanic Surveying, as presented. MOTION CARRIED.

5. Veteran Service Officer Update.

Dave Dziejwior, Delta County Veterans Service Officer, gave the Board an update on county services provided to the Veterans.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to authorize the Administrator to work with the Veteran's Service Officer to develop a marker installation policy to reimburse Veteran's families for government issued marker installation at up to \$100 per marker. MOTION CARRIED.

6. Road Commissioner Vacancy Applicants/Process.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to review the Road Commissioner applications and make appointment at the December 19th meeting. MOTION CARRIED.

7. Superior Watershed Partnership-Energy Initiatives.

Moved by Commissioner Rivard and seconded by Commissioner Johnson for the Administrator to make himself available as the county liaison to the Superior Watershed Partnership. MOTION CARRIED.

8. Appointment to the Land Bank Authority - 2 openings.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to re-appoint Erik Bessonon and Ray Fettig to the Delta County Land Bank Authority. MOTION CARRIED.

9. Resignation of Accountant/Payroll Clerk - Anderla.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to authorize the Administrator to fill the Accountant/Payroll Clerk position. MOTION CARRIED.

Moved by Commissioner Rivard and seconded by Commissioner Tatrow to send a letter of appreciation to Angela Anderla. MOTION CARRIED.

10. Government Plan for Commissioner Cell Phones.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to direct the Administrator to develop a policy allowing Commissioners to receive government cell phones, if they pay for the initial phone purchase. MOTION CARRIED.

11. Airport Manager Selection Committee.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to allow Commissioner Johnson to be recused. MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to request Jon Mead and Dennis Hopkins be a part of the Airport Manager Selection Committee. MOTION CARRIED.

XII. GENERAL PUBLIC COMMENT

Rory Mattson, Delta County Conservation District Director, addressed the Board with an update on the Community Forest property in Cornell concerning hunting season issues and a reminder to the Board that originally the reserve timber cut on the Fish Dam property was to go to Park improvements.

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XIII. COMMISSIONERS CONCERNS

Commissioner Tatrow: None.

Commissioner Johnson: None.

Commissioner Nelson: The 911 Sign Project Committee is receiving donations.

Commissioner Moyle: The Planning Commission met last night for Public Hearings on the Wind Turbines and will meet again on December 12 at 5:00 pm.

Commissioner Rivard: None.

XIV. MEETING SCHEDULE

December 19th 5:15 p.m. Board meeting.

December 12th 5:00 p.m. Planning Commission Public Hearing
Circuit Courtroom at the Courthouse.

January 2, 2018 5:15 p.m. Reorganizational Board meeting.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

Moved by Commissioner Moyle and seconded by Commissioner Johnson to adjourn at 6:23 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

David Rivard, Chair