

Approved 5-15-18

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
May 1, 2018**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

April 25, 2018

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday May 1, 2018, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Tatrow, Johnson, Nelson, Moyle, and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to approve the minutes of the April 17, 2018 meeting. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the agenda, as presented. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. Received: No Communications were received.

B. Forwarded: No Communications were forwarded.

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VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

1. Human Resources Board minutes of 2-12-18, 3-19-18.
2. Public Health minutes of 3-15-18.
3. Solid Waste Authority minutes of 3-27-18.
4. Central Dispatch minutes of 3-14-18, 4-11-18.

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

Moved by Commissioner Johnson and seconded by Commissioner Moyle that the Communications and Reports of Standing and Statutory Committees and the Reports of Special Committees and Others be received and placed on file. MOTION CARRIED.

VIII. PUBLIC COMMENT ON AGENDA ITEMS

None.

IX. COMMITTEE REPORTS:

1. Administrator's Report.

Five days in as Administrator and so far things have been going great. All staff and every department have been extremely helpful and positive.

Ongoing negotiations with City of Escanaba on Solar Farm. Close to getting final contract language and terms finalized.

New website is up and looks great, nice article in Daily Press. Goal is to provide better and easier access to our citizens with more options and comply with accessibility laws.

Attended the Airport Advisory meeting Monday, 4/23/2018.

Attended the Township Association meeting on 4/26/2018 as guest speaker.

Meeting with City of Escanaba Manager on Friday 4/27/2018 to discuss old jail site.

New Jail progress meetings have been going well. Met with team this morning that were doing walk through this afternoon with MDOC (Michigan Department of Corrections) and the Architect. 50% completion mark with positive comments from MDOC.

Dark Store letter went out through MAC to encourage other communities to financially contribute to ongoing legal expenses to the City of Escanaba case.

Letter went to legislators to encourage funding of SB 806 to require state funding for indigent defense plans.

Superior Trade zone meeting May 1 at Maple Ridge Township together with Marquette County leaders.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to receive the Administrator's report and place on file. MOTION CARRIED.

2. Personnel Committee Minutes 4-30-18.

1. Temporary Part-Time Maintenance.

Moved by Commissioner Tatrow and seconded by Commissioner Nelson to authorize hiring a seasonal part-time assistant less than 30 hours per week at \$15 per hour, not to work past January 1, 2019. MOTION CARRIED.

2. Victim Witness Coordinator.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to authorize filling the Victim Witness Coordinator position prior to Ms. Alvord's retirement to allow overlap. MOTION CARRIED.

3. Temporary Prosecutor Pay.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to authorize temporary assignment pay for interim Prosecutor to receive an additional stipend of \$100/day and interim Chief Assistant Prosecutor to receive an additional \$80/day to terminate the first day the appointed Prosecutor starts. MOTION CARRIED.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to receive the Personnel Committee minutes of 4-30-18 and place on file. MOTION CARRIED.

3. Building and Grounds Committee Minutes 4-30-18.

1. Courthouse Windows and Doors.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to authorize obtaining new estimates for Courthouse windows and correct the minutes of 2-28-18 to report the bid was awarded to the correct low bidder Benoit for \$2,995. MOTION CARRIED.

2. Service Center (Stumps and Brush Removal).

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to approve the bid for brush/stump removal at the Service Center from Brad Anderson for \$11,000 to be paid from the Service Center Fund. MOTION CARRIED.

3. Service Center (Top Soil and Landscaping).

Moved by Commissioner Johnson and seconded by Commissioner Moyle approve up to \$10,000 for topsoil and landscaping to be paid from the Service Fund. MOTION CARRIED.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to receive the Building and Grounds Committee minutes of 4-30-18 and place on file. MOTION CARRIED.

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to pay bills in the amount of \$ 2,358,606.75 and Commissioners expenses of \$ 2,152.33.

ROLL CALL	TATROW	YES
	JOHNSON	YES
	NELSON	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

2. EAS Bid SkyWest, and Airport and County Board Support Letter.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to adopt a Resolution selecting Sky West for EAS services at the Delta County Airport and authorizing a letter of support, as recommended by the Airport Advisory Board. MOTION CARRIED.

3. Airport Consultant Selection Recommendation.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to adopt the Resolution to appoint Prein & Newhof as the Airport's Consultant for the next five (5) years, expiring August of 2023, as recommended by the Airport Advisory Board. MOTION CARRIED.

4. MDOT Weather Briefing System Contract & Resolution.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to adopt the resolution to authorize the Board Chairman, David Rivard, to sign the State MDOT sponsor contract 2018-0396 and authorizes Timothy (TJ) Reid, Delta County Airport Manager to sign any and all documents in connection with this contract. MOTION CARRIED.

5. MDOT.

a. Airport Awareness Marketing Grant Contract and Resolution.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to adopt the Resolution approving the MDOT Marketing Grant Contract for \$11,000. MOTION CARRIED.

b. Airport Capitol Improvement Grant Contract and Resolution.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to adopt the Resolution approving the MDOT Capitol Improvement Grant for \$2,000. MOTION CARRIED.

6. Request for County Credit Card - Timothy Reid.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to authorize a County Credit Card for T.J. Reid, the new Airport Manager, for up to \$5,000 in accordance with the County Credit Card policy. MOTION CARRIED.

7. Budget Amendment - Airport Jet Fuel.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to amend the budget, increasing the Airport Jet Fuel revenue and expenditure line items by an additional \$70,000 to allow for ongoing fuel purchases for the Airport.

ROLL CALL	TATROW	YES
	JOHNSON	YES
	NELSON	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

8. Jail Software Bid Results, Approval and Budget Amendment.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to approve budget amendments to transfer \$30,000 from the Commissary line item and \$30,000 from the Delinquent Tax Fund to the IT budget and approve an IT budget expenditure for up to \$60,000 for the jail management software, as presented.

ROLL CALL	TATROW	YES
	JOHNSON	YES
	NELSON	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

9. Contract Changes and Ratification - Philip Strom.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to ratify the minor changes to Administrator Strom's contract clarifying the dates of the contract, as presented. MOTION CARRIED.

10. Out of County Travel - GFOA Accounting Academy.

Moved by Commissioner Tatrow and seconded by Commissioner Johnson to authorize out of county travel for Administrator Strom to attend the Government Financial Officers Accounting Academy training prior to finalization of the new budget. MOTION CARRIED.

11. Out of County Travel - MACAO Spring Conference.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to authorize out of county travel for Administrator Strom to attend the Michigan Association of County Administrative Officers Spring Conference. MOTION CARRIED.

12. Jail Site RFQ.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to put the Jail Site RFP on hold to pursue an RFQ (Request for Qualifications) in accordance with the City of Escanaba grant funded Marketing award from the MEDC (Michigan Economic Development Commission) Community Grant to fund pre-development technical assistance in promoting municipality owned/controlled real estate redevelopment projects for commercial sale. MOTION CARRIED.

XII. PUBLIC COMMENT

Rory Mattson, Delta County Conservation District Director, addressed the Board with information regarding 1500 to 2,000 trees to be planted at the Service Center for a cost of \$1,000; Cornell property parking lot and signs to be installed before June; Registered Forester program; request submitted for \$996,000 for Escanaba River/Wells cleanup project; and Airport Solar Farm project - DEQ wetland permits not required.

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XIII. COMMISSIONERS CONCERNS

Commissioner Tatrow: None.

Commissioner Johnson: Thank you to Kelly Smith for her service as Airport Manager.

Commissioner Nelson: CUPPAD, NACO meeting in the UP. Will have 911 signage raffle tickets for sale at the next meeting.

Commissioner Moyle: None.

Commissioner Rivard: None.

XIV. MEETING SCHEDULE

May 15 th	5:15 p.m.	Board meeting.
June 5th	5:15 p.m.	Board meeting.
June 19th	5:15 p.m.	Board meeting.

XV. NOTICES

30 day notice of appointments.

XVI. ADJOURNMENT

Moved by Commissioner Moyle and seconded by Commissioner Johnson to adjourn at 6:17 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

David Rivard, Board Chair