

Approved 9-4-18

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
COMMITTEE OF THE WHOLE MEETING
August 28, 2018**

Escanaba, Michigan

A Committee of the Whole meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

August 23, 2018

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Committee of the Whole Meeting of the Delta County Board of Commissioners is scheduled for Tuesday August 28, 2018, at 12:00 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Johnson, Nelson, Moyle and Rivard.

EXCUSED: Commissioner Tatrow.

The meeting was called to order at 12:05 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

IV. APPROVAL OF AGENDA

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the agenda, as amended, adding New Business Item 13. County Land. MOTION CARRIED.

V. PUBLIC COMMENT ON AGENDA ITEMS

None.

VI. NEW BUSINESS:

1. Budget Items.

Informational. The proposed budget is on the County website and notices were published in the newspaper asking for public comment.

2. Capitol Improvements.

Administrator Strom has asked the Maintenance Director to determine the life of our current equipment so that he develop a plan for replacement using the Capitol Improvements Fund.

3. Master Plan.

Our Master Plan needs to be updated - it is required for many grant applications. Administrator Strom will be working on this.

4. TV Advertising at the Airport.

Master Plan should be done prior to any major investment in advertising.

5. Name Boardrooms.

The Courthouse board room will be called the Conference room and the Service Center Board room will be called the Service Center Boardroom.

6. Administration Staffing.

Mr. Strom will look into who will be notified or contacted on issues when the Administrator is out of the County.

7. Training for Committee members (assessing and zoning).

MSU Extension provides training opportunities for Commissioners and employees. We should take advantage of the trainings.

8. Cell Phone Policy During Meetings.

Administrator Strom presented some samples of cell phone policies. The Commissioners would like a reminder to turn off cell phones prior to County Board meetings.

9. RAVE County Notification.

Administrator Strom is working with Central Dispatch and Court Safety Committee to implement the emergency notice program.

10. Notifications of Terminations.

The Administration office needs to know immediately when an employee has been terminated or resigns. The Administrator will issue a memo that reminds department heads and agency/directors or other individuals with building access of this requirement.

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11. Parks.

Rory Mattson, DCCD Director, presented a five year plan for Parks' Projects. The first project that they are looking at that will need County funding is installing sewer hook ups and electric meters for 28 sites at Pioneer Trail Park at a cost of about \$33,500 for the sewer hookups.

12. Sheriff Department Planning.

The Sheriff has been looking at future staffing needs for the Sheriff Department to include the need for an additional security officer at the Courthouse, a work release over site officer, an administrative assistant combined with a medical clerk, as medical costs at the jail continue to rise.

13. County Lands.

The Administrator will work with Rory Mattson and Equalization to put together information on County properties and possible future uses.

XII. PUBLIC COMMENT

Sheriff Oswald is a strong advocate of strategic planning, he has been pushing for a long term plan for 911. The County should include all departments and entities in the Master Plan.

Rory Mattson, Delta County Conservation District Director, there is a great opportunity on tax reverted properties. He suggests that the Treasurer has Rory look at properties prior to a tax sale.

XIV. MEETING SCHEDULE

September 4th 5:15 p.m. Board meeting.
September 18th 5:15 p.m. Board meeting.

XVI. ADJOURNMENT

Moved by Commissioner Johnson and seconded by Commissioner Moyle to adjourn at 1:40 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

David Rivard, Board Chair