

Approved 10-2-18

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
September 18, 2018**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

September 13, 2018

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday September 18, 2018, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Tatrow, Johnson, Nelson, Moyle and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy J. Kolich.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the minutes of the September 4, 2018 meeting. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve the agenda, as presented. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: No letters were received.
- B. Forwarded: No letters were forwarded.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

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IX. PUBLIC COMMENT ON AGENDA ITEMS:

None.

X. COMMITTEE REPORTS:

1. Administrator's Report.

See attached.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to receive the Administrator's Report and place on file. MOTION CARRIED.

2. Personnel Meeting of 9-5-18.

2. Treasurer's Retirement.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to accept the Treasurer's letter of retirement and place on file. MOTION CARRIED.

5. Job Description - Intake Clerk.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the Felony Intake Clerk job description, as presented, and approve filling the position. MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to receive the Personnel Committee minutes of 9-5-18 and place on file. MOTION CARRIED.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to pay bills in the amount of \$483,986.08 and Commissioners expenses of \$2,736.14.

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|-----------|---------|-----|
| ROLL CALL | TATROW | YES |
| | JOHNSON | YES |
| | NELSON | YES |
| | MOYLE | YES |
| | RIVARD | YES |

MOTION CARRIED.

2. Out of County Travel - UPACC Conference October 18 - 19, 2018.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve out of county travel for the Commissioners and Administrator to attend the Upper Peninsula Association of County Commissioners conference at the Island Resort in Menominee County on October 18-19, 2018. MOTION CARRIED.

3. 2018 County Winter Tax Millage Rates.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the 2018 Winter County tax millages at 0.90 for Road Patrol, 0.60 for Community Action Agency, 0.30 for Recycling and 0.835 mills for the Correctional Facility. MOTION CARRIED

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| ROLL CALL | TATROW | YES |
| | JOHNSON | YES |
| | NELSON | YES |
| | MOYLE | YES |
| | RIVARD | YES |

MOTION CARRIED.

4. 911 Authority Millage Levy.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to set the 911 Central Dispatch millage rate at 0.45 mills of the 0.75 mills allowed.

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| ROLL CALL | TATROW | YES |
| | JOHNSON | YES |
| | NELSON | YES |
| | MOYLE | YES |
| | RIVARD | YES |

MOTION CARRIED.

5. Budget Presentation.

Administrator Phil Strom gave a presentation of the 2018-19 Budget to the Board.

6. Budgetary Motions.

A. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to authorize the Administrator to transfer budget line items in order to balance budget within guidelines as adopted or to comply with State & Federal Statutes.

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B. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to authorize Administrator to handle other year end and housekeeping items.

C. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to authorize the Administrator to update the County's Chart of Accounts to comply with the State of Michigan's Uniform Chart of Accounts.

D. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to approve the budget amendments to make any additional amendments to conform with the Uniform Budgeting Act.

E. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to adopt the 2018-19 Budget, to reflect the Board actions taken at the 9-18-18 Board meeting.

F. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to adopt the 2018-19 General Budget Resolutions, as presented, with amendments to reflect the Board actions taken at the 9-18-18 Board meeting.

G. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to adopt the 2018-19 Budget Resolution, as presented, with amendments to reflect the Board actions taken at the 9-18-18 Board meeting.

H. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to adopt the 2018-19 Purchase Order Policy as presented.

I. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to accept the Human Services Agency Resolution.

J. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to accept the Road Commission Resolution.

K. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to accept the Remonumentation Peer Group Per Diem and Mileage Resolution.

L. Moved by Commissioner Johnson and seconded by Commissioner Tatrow to authorize the Treasurer to record FY2019 Residual Equity Fund interest earnings in the General Fund.

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| ROLL CALL | TATROW | YES |
| | JOHNSON | YES |
| | NELSON | YES |
| | MOYLE | YES |
| | RIVARD | YES |

MOTIONS CARRIED.

7. Credit Card Services.

Moved by Commissioner Tatrow and seconded by Commissioner Johnson to authorize the Treasurer to change the County credit card provider. MOTION CARRIED.

8. Request for Sick Leave Donation.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve the request for sick leave donation, as presented. MOTION CARRIED. Commissioner Johnson abstained.

9. Airport Grant.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the FAA Improved Design Rehabilitation Runway Grant for \$245,000. The grant covers 95% of the \$258,000 project with the State contributing \$6,450 and the County's share of \$6,450. MOTION CARRIED.

XII. GENERAL PUBLIC COMMENT

None.

XIII. COMMISSIONERS CONCERNS

Commissioner Nelson: Attended the Drug Court second graduation, so impressed with everyone involved.

Commissioner Tatrow: None.

Commissioner Johnson: Thanked everyone, especially Kathy Blixt. Good Luck to Phil. Reminder of the District Court Community Corrections woodworking fundraiser at the Bonifas Center.

Commissioner Moyle: Congratulations to Pat on the new addition to his family.

Commissioner Rivard: Congratulations to Commissioner Johnson. Received a note from Steve Curry, MAC, that he will be

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in Delta County on Wednesday September 26 and will hold a work session at 5:00 p.m.

XIV. MEETING SCHEDULE

October 2nd 5:15 p.m. Board meeting.
October 9th 5:15 p.m. Statutory Board meeting.
October 16th 5:15 p.m. Board meeting.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

Moved by Commissioner Moyle and seconded by Commissioner Johnson to adjourn at 6:21 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

David J. Rivard, Chair