

Approved 1-8-19

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
December 18, 2018**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

December 13, 2018

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday December 18, 2018, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Tatrow, Johnson, Nelson, Moyle and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy J. Kolich.

IV. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the minutes of the December 4, 2018 meeting. MOTION CARRIED.

V. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the agenda, as amended, moving items 4.a. and 4.b. up after Public Comment. MOTION CARRIED.

VI. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: No Communications were received.
- B. Forwarded: No Communications were forwarded.

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

None.

IX. PUBLIC COMMENT:

None.

X. COMMITTEE REPORTS:

1. Administrator's Report.

See attached.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to receive the Administrator's Report and place on file. MOTION CARRIED.

2. Personnel Committee minutes of 12-12-18.

a. Circuit Court FOC/Domestic Relations Reorganization.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve Phase I of the Reorganization of the Circuit Court Friend of the Court/Domestic Relations Division, which includes new job descriptions for the FOC Director, full-time Domestic Relations Referee and Co-legal Assistant to the FOC Director, elimination of the FOC Attorney and increasing the Domestic Relations position from part-time contracted to full-time non-union employee and increasing salary for FOC and Legal Assistant to FOC/Domestic Relations Referee, as presented. MOTION CARRIED.

b. Retirement of Legal Assistant to FOC Attorney - Patricia Gould.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the retirement of Patricia Gould and approved her request for a lump sum payout, and a Resolution of Appreciation for her years of service. MOTION CARRIED.

c. Full Time Employee(Non-Union) - Cost of Living Adjustment.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve a 2.8% wage adjustment for the schedule of eligible non-union employees, as presented.

ROLL CALL	TATROW	YES
	JOHNSON	RECUSED
	NELSON	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

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d. Resignation of Accountant/Payroll Clerk - Kathy Blixt.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve the letter of resignation and request for lump sum payout by Kathy Blixt and approve posting and filling her position. MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to receive the Personnel Committee minutes of 12-12-18 and place on file. MOTION CARRIED.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

1. Legislative Package: "Raise the Age."

No action taken as it is not moving in legislation at this time.

2. Jail Project Change Order 002.

Moved by Commissioner Tatrow and seconded by Commissioner Moyle to approve transferring \$270,000 from the Residual Equity Fund to the Jail Construction Fund together with a revised date for substantial completion to be January 11, 2019.

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to pay bills in the amount of \$ 1,721,513.17 and Commissioners expenses of \$ 456.37.

ROLL CALL	TATROW	YES
	JOHNSON	YES
	NELSON	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

2. MNRTF Grant Update - Rapid River Falls ORV/ATV Park.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve reimbursement to Rory Mattson, Director Delta County Conservation District, for \$344.58 for travel, lodging and meals to attend the MNRTF Grant Ceremony in Lansing. MOTION CARRIED.

3. Remonumentation.

a. 2018 Remonumentation Completion Report.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to receive the 2018 Remonumentation Report and place on file. MOTION CARRIED.

b. 2019 Remonumentation Contract.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the 2019 Remonumentation Contract, as presented. MOTION CARRIED.

4. Appreciations.

a. Resolution of Appreciation - Tom Casperson.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to adopt the Resolution of Appreciation of Senator Tom Casperson for his years of service to Delta County, as presented. MOTION CARRIED.

b. Resolution of Appreciation - Gary LaPlant.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to adopt the Resolution of Appreciation of Gary LaPlant, for his years of service to Delta County as the Director of the Community Foundation of Delta County, as presented. MOTION CARRIED.

5. Retirement of Probate Court Judge - Robert E. Goebel, Jr.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to adopt the Resolution of Appreciation of Probate Judge Robert E. Goebel, Jr. for his years of service to Delta County, as presented. MOTION CARRIED.

6. Retirement of Treasurer - Thomas Sabor.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to adopt the Resolution of Appreciation of Treasurer Tom Sabor for his years of service to Delta County, as presented. MOTION CARRIED.

7. 2015 Tax Foreclosure List Results.

Treasurer Tom Sabor presented the 2015 Tax Foreclosure list to the Board.

8. Planning Commission Ordinance.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve the first reading and introduction of the first Planning Commission Ordinance and the Administrator and Clerk were directed to schedule for a public hearing and final approval. MOTION CARRIED.

9. RFQ - Master Plan Development.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve the RFQ (Request for Qualifications) for a Master Plan Development. MOTION CARRIED.

10. Appointment to the Human Services Board - 1 opening.

Moved by Commissioner Moyle and seconded by Commissioner Nelson to appoint Mary Olson to the Department of Human Services Board. MOTION CARRIED.

11. RSVP - Memorandum of Understanding with Community Action Agency.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the RSVP Memorandum of Understanding with the Community Action Agency, as presented. MOTION CARRIED.

12. Service Agreement with Delta Animal Shelter.

Moved by Commissioner Moyle and seconded by Commissioner Tatrow to approve the Service Agreement with the Delta Animal Shelter, as presented. MOTION CARRIED.

13. Food Service Contract Amendment.

Moved by Commissioner Johnson and seconded by Commissioner Tatrow to approve the amended Food Service contract with Summit Food Service, as presented. MOTION CARRIED.

14. Proclamation - School of Choice Week.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to proclaim January 20-26, 2019 as Delta County School of Choice week, as presented. MOTION CARRIED.

15. Medical Marijuana Operation and Oversight Grant Proposal.

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Moved by Commissioner Johnson and seconded by Commissioner Moyle to approve the Medical Marihuana Grant proposal, as presented. MOTION CARRIED.

16. Jail Completion Plan.

Informational.

17. Closed Session - Administrator's Evaluation.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to move into closed session at 6:47 p.m. for the purpose of discussing the Administrator's pending evaluation, as requested by the Administrator, under OMI Section 15.268(8)(a).

ROLL CALL	TATROW	YES
	JOHNSON	YES
	NELSON	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to reconvene into regular session at 6:55 p.m. MOTION CARRIED.

No actions were taken during executive session.

The Administrator's Evaluation will be set for January 8th.

XII. GENERAL PUBLIC COMMENT

Tom Sabor, Delta County Treasurer, thanked the Board, his staff and the constituent of Delta County.

XIII. COMMISSIONERS CONCERNS

Commissioner Tatrow: None.

Commissioner Johnson: None.

Commissioner Nelson: Administrator Strom and/or Commissioner Tatrow will attend the February 26, 2019 meeting at Bay College, as Commissioner Nelson is not able to attend on that day.

Commissioner Moyle: None.

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Commissioner Rivard: Acknowledged the contributions that Tim Kobasic has made to Delta County. He will be sorely missed.

XIV. MEETING SCHEDULE

December 20, 2018 4:00 p.m. Oath of Office Ceremony.
January 8, 2019 5:15 p.m. Reorganizational Board meeting.
January 15, 2019 1:00 p.m. Jail Open House.
January 15, 2019 5:15 p.m. Board meeting.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

Moved by Commissioner Johnson and seconded by Commissioner Nelson to adjourn at 6:56 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

David Rivard, Chair