

REQUEST FOR QUALIFIED SCRAP METAL SALVAGING SERVICE

1.1 Purpose

The Delta County Board of Commissioners is soliciting proposals from qualified parties to assist in removing scrap metal from the old Delta County jail site. Delta County needs assistance with labor and equipment to remove and salvage the metals.

1.2 Scope of Work

The Delta County Maintenance Department will be working to remove any salvageable scrap metal from the former Delta County Jail site at 111 N. 3rd Street, Escanaba. Providing this service would include the removal of the metal under supervision of the county maintenance department, transporting the metal from the site, and the processing and sale of the metal with the understanding that the county will receive a share of the revenue from said sale.

1.3 Meeting with Maintenance Director

It is recommended that any bidders contact the maintenance director, Cory Schroeder, for a more detailed description of the materials at the site and the removal process. Mr. Schroeder can be contacted by email at cschroeder@deltacountymi.org or by cell phone at 906-241-2083.

1.4 Submission Details: Please Submit materials to: Delta County Administration, Attn: Scrap RFP, 310 Ludington Street, Escanaba MI 49829. Submissions will be accepted until 4:00 pm on August 5, 2019.

Required Documents for submission:

1. Vendor Experience and Qualifications (1 Page)
2. Proof of Liability Insurance (1 Page)
3. Statement of availability – contractor should state when there soonest availability is and the length of time likely to remove the salvageable metals. (1 page)
4. Pricing Proposal (1 Page)
 - a. The pricing proposal should include a breakdown of what total revenue will be expected for each type of metal and how that revenue will be shared between the County and the contractor.

1.5 Amendment of Proposals

Proposals can be amended only if received prior to the deadline for submission of proposals. No amendments or withdrawals will be accepted after the deadline unless they are in response to the county's request.

1.6 Disclosure of Proposal Contents

All proposals and other materials submitted become the property of Delta County and may be returned only at the County's option. Information contained in the proposals will be disclosed and discussed during the evaluation process. Under Michigan's "Right to Know" laws, public records are required to be open to reasonable inspection.

1.7 Selection of contractor

Bids will be opened at a public meeting on August 6, 2019. The County Administrator and Maintenance Director will select the successful bidder based on experience and qualifications.

1.8 Questions

Questions can be directed to Philip Strom, Delta County Administrator, 906-789-5118 or pstrom@deltacountymi.org. Or contact maintenance director, Cory Schroeder, at 906-241-2083 or cschroeder@deltacountymi.org.