

BRETT GARDNER

LAUREN M. WICKMAN
*Chief Assistant Prosecutor
Deputy Civil Counsel*



ANDREW L. HAYSE
Assistant Prosecutor

DELTA COUNTY PROSECUTING ATTORNEY

JOB DESCRIPTION

ASSISTANT PROSECUTING ATTORNEY- CONTRACT

Under the supervision of the Prosecuting Attorney, must be able to:

- Review police reports to authorize or deny warrant requests for criminal prosecution.
- Represent the State of Michigan in all stages of prosecution for misdemeanor, felony, and probate cases by appearing in District, Circuit, and/or Probate courts from authorization through trial.
- Interview victims and witnesses
- Draft all types of legal pleadings; for example: motions, briefs, stipulations, witness lists, and jury instructions.
- Prepare and review search warrants.
- Consult with law enforcement agencies and/or Department of Health and Human Services representatives
- Any other duties assigned by the prosecuting attorney.

Required Qualifications:

Juris Doctorate from an accredited Law School. License to Practice in the State of Michigan, or eligible to become licensed. Knowledge of evidentiary rules and court rules. Ability to communicate effectively, both verbally and writing. Preference given for previous prosecution experience.

Compensation:

Position is full time, on a contract basis. The position is grant funded at \$35 hour at 35 hours a week, not to exceed a total of 672 hours or extend past December 31, 2021. There is a possibility of further employment at the conclusion of the grant funding.

Send resume to:

Brett Gardner, Prosecuting Attorney
310 Ludington Street, Suite 237
Escanaba, MI 49829