

Approved 9-6-22

DELTA COUNTY BOARD OF COMMISSIONERS MEETING
August 16, 2022

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

August 11, 2022

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday August 2, 2022, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Przewrocki
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Nelson, and Barron.

EXCUSED: Commissioner Moyle.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk Nancy Przewrocki.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Malnar and seconded by Commissioner Barron to approve the minutes of the July 19, 2022 and August 2, 2022 meeting. MOTION CARRIED. The Committee of the Whole meeting of August 9, 2022. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Barron and seconded by Commissioner Nelson to approve the agenda, as presented. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. Received: No Communications were received.

B. Forwarded: No Communications were forwarded.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

IX. PUBLIC COMMENT ON AGENDA ITEMS

Kelli vanGinhoven, Escanaba, stated that she attended the Airport meeting and has attended other meetings she has been invited to attend.

X. COMMITTEE REPORTS:

1. Administrator's Report.

Moved by Commissioner Barron and seconded by Commissioner Malnar to receive the Administrator's report and place on file. MOTION CARRIED.

2. Personnel Committee minutes of 8-10-22.

Moved by Commissioner Malnar and seconded by Commissioner Nelson to receive the Personnel Committee minutes of 8-10-22 and place on file. MOTION CARRIED.

3. Department Updates.

- a. Airport:
- b. Building and Maintenance:
- c. Building and Zoning/Equalization:
- d. Courts/Clerk & Register of Deeds/Prosecutor:
- e. Emergency Management:
- f. Parks and Recreation:
- g. Sheriff's Department:
- h. Treasurer's Office:
- i. Veteran's Service Office:

j. Administration: IT, Brandon Couvillion, has been replacing/updating card readers for the doors at the Courthouse and Service Center.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

- 1. Removed.
- 2. Removed.
- 3. Zoning Ordinance Repeal.

The Wexford group met with the townships on Tuesday August 9th at the Service Center, on Friday August 12, Commissioners Malnar and Barron met with Township Supervisors Maufort and Dahlin. Looked at \$1.50 per parcel and \$2.00 per parcel, as a fee and what funds that would generate to get townships budget information and full board to take action on Ordinance Repeal.

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Barron and seconded by Commissioner Nelson to pay bills in the amount of \$ 5,043,005.98 and Commissioners expenses of \$ 687.50.

| | | |
|-----------|---------|--------|
| ROLL CALL | MALNAR | YES |
| | NELSON | YES |
| | MOYLE | ABSENT |
| | BARRON | YES |
| | JOHNSON | YES |

MOTION CARRIED.

2. FY21 Audit Presentation.

Kathleen Ciantar, Anderson Tackman, presented the Board with the FY21 Audit, and Single Audit FY21.

3. Passenger Facility Charges Audit FY19.

Moved by Commissioner Malnar and seconded by Commissioner Nelson to receive the Passenger Facility Charges Audit from FY19 and place on file. MOTION CARRIED.

4. Passenger Facility Charges Audit FY20.

Moved by Commissioner Malnar and seconded by Commissioner Barron to receive the Passenger Facility Charges Audit from FY20 and place on file. MOTION CARRIED.

5. Assignment of Addresses.

Jen Peterson and Holly Cook gave the Board an update on the Address Committee of the 911 Authority and the issues they are having with addresses within the county. Received concensus to keep moving on project.

6. Landfill Letter of Credit.

Moved by Commissioner Malnar and seconded by Commissioner Nelson to sign the Landfill Letter of Credit for the Solid Waste Management Authority for \$1,100,000, as presented. MOTION CARRIED.

7. Cooperative Law Enforcement Agreement - Forest Service.

Moved by Commissioner Barron and seconded by Commissioner Malnar to approve the Cooperative Law Enforcement Agreement with the Federal Forest Service, as presented. MOTION CARRIED.

8. Out of County Travel - MAC Conference.

Moved by Commissioner Barron and seconded by Commissioner Nelson to approve out of county travel to attend the Michigan Association of Counties Conference in Port Huron. MOTION CARRIED.

9. FOIA - Update Policy and Forms for New Web Address.

Moved by Commissioner Malnar and seconded by Commissioner Nelson to update the FOIA Policy and Forms for the new web address. MOTION CARRIED.

10. Assistant Prosecuting Attorney Job Description.

Moved by Commissioner Malnar and seconded by Commissioner Nelson to update Assistant Prosecuting Attorney job description and remove any reference to the previous Prosecuting Attorney. MOTION CARRIED.

11. Chief Assistant Prosecuting Attorney Position and Job Description.

Moved by Commissioner Malnar and seconded by Commissioner Nelson to update Chief Assistant Prosecuting Attorney job description and remove any reference to the previous Prosecuting Attorney and to fill the position. MOTION CARRIED.

12. Emergency Management Coordinator Job Description.

Moved by Commissioner Malnar and seconded by Commissioner Nelson to remove Schoolcraft County duties starting October 1, 2022. MOTION CARRIED.

13. Dispatch Job Descriptions.

Moved by Commissioner Malnar and seconded by Commissioner Barron to approve the Director, Deputy Director and the Dispatcher job descriptions, as presented. MOTION CARRIED.

14. FY23 Proposed Budget Presentation.

Emily DeSalvo, Administrator, presented the recommended FY23 Proposed Budget to the Board. Moved by Commissioner Barron and seconded by Commissioner Malnar to accept the recommendations as presented. MOTION CARRIED.

15. Dispatch Policies and Procedure Adoption.

Moved by Commissioner Nelson and seconded by Commissioner Barron to adopt the Delta County Central Dispatch Policies and Procedures, as presented. MOTION CARRIED.

16. Millage Capture Recommendation for FY23 for 911 Authority.

Moved by Commissioner Malnar and seconded by Commissioner Nelson to authorize the full 0.75 mills for FY23 for the 911 Authority millage. MOTION CARRIED.

XII. PUBLIC COMMENT

None.

XIII. COMMISSIONERS CONCERNS

Commissioner Malnar: He and Linda are hosting a 15 year old exchange student from Spain for the next 10 months.

Commissioner Nelson: Thanks to Patrick Johnson and Emily DeSalvo who met with the DNR on re-opening Fuller Park for day use. Meeting for Hope at the Inn will be September 1, 2022 at 6:30 p.m.

Commissioner Moyle None.

Commissioner Barron: Meetings with Supervisors and the Committee of the Whole on August 19th on zoning - thinks will be good for the County in the long run.

Commissioner Johnson: We have happy day users but campers not happy. MEDC - awarding grants to small businesses and communities - meeting with Mayors of Escanaba and Gladstone and County Chair.

XIV. MEETING SCHEDULE

August 19th 8:00 a.m. Committee of the Whole meeting.
September 6th 5:15 p.m. Board meeting at the Service Center & Zoom.
September 20th 5:15 p.m. Board meeting at the Service Center & Zoom.

XV. NOTICES

Approved 9-6-22

30-day notice of appointments: DATA, Dept of Human Services
Sailor and Soldiers Relief Commission, Building Authority, Airport
Board, Construction and Zoning, Board of Health, Planning Commission

XVI. ADJOURNMENT

Moved by Commissioner Barron and seconded by Commissioner
Malnar to adjourn at 7:29 p.m.

Respectfully Submitted,

Nancy J. Przewrocki, County Clerk

Patrick Johnson, Board Chair